

RESOLUTION NO. 2022-212

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURE PURSUANT TO ELK GROVE MUNICIPAL CODE CHAPTER 3.42.188(B)(4) AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH MCCi, LLC FOR LASERFICHE RECORDS MANAGEMENT SOFTWARE LICENSING AND SERVICES IN AN AMOUNT NOT TO EXCEED \$327,000

WHEREAS, the Elk Grove City Clerk's Office utilizes a records management system to electronically store records generated as a result of City Council actions, such as resolutions, ordinances, minutes, agendas, and contracts, including parcel maps, subdivision improvement agreements, and bonds and other instruments that are held as security in connection with performance of work for the City; and

WHEREAS, the City Clerk's office also maintains various other records including but not limited to claims filed, legal notices, bid and RFP submittals, candidate campaign filings, elected officials' oaths of office, and committee and commission applications; and

WHEREAS, the City Clerk's current server-based records management solution has been in use for approximately 14 years and no longer meets the needs of the City Clerk's office and requires replacement; and

WHEREAS, the City desires to enter into an agreement with MCCi, LLC (MCCi) for a cloud-based records management solution that will create efficiencies, provide ease of use, and increase access to and transparency of public records; and

WHEREAS, Elk Grove Municipal Code Sections 3.42.188(B)(4) and 3.42.220 provide that the City Council may dispense with the formal request for proposal procedures when a contract is "processed through a cooperative purchasing agreement with another public agency whose procurement process is substantially consistent with" the City's procedure; and

WHEREAS, MCCi has a negotiated government contract through the National Cooperative Purchasing Alliance (NCPA) for the Laserfiche Records Management solution, which contract was awarded based on a competitive Request for Proposals (RFP) that is substantially consistent with the City's request for proposal procedures; and

WHEREAS, staff recommends dispensing with the formal request for proposal process pursuant to the cooperative purchasing agreement between MCCi and Region 14 Education Service Center (State of Texas), as staff believes the expenditures of time and money to conduct a formal request for proposal process would not yield results more advantageous to the City than what has been proposed by MCCi for the Laserfiche records management solution.

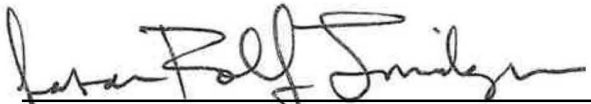
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby dispenses with the competitive proposal process pursuant to Elk Grove Municipal Code Sections 3.42.188(B)(4) and 3.42.220, and authorizes the City Manager to execute an agreement with MCCi, LLC, in substantially the form presented, for Laserfiche Records Management software licensing and services, in an amount not to exceed \$327,000 for the licensing, implementation and subscription services for the initial year and two subsequent renewal years (three years total), all subject to approval as to form by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 10th day of August 2022



BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2022-212

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on August 10, 2022 by the following vote:

AYES: **COUNCILMEMBERS:** *Singh-Allen, Suen, Hume, Spease, Nguyen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California