

CITY OF ELK GROVE
DEVELOPMENT SERVICES • BUILDING SAFETY & INSPECTION
8401 LAGUNA PALMS WAY • ELK GROVE, CALIFORNIA 95758
PHONE (916) 478-2235 FAX (916) 691-4757
www.elkgrovecity.org



**Notice to Applicants
Tenant Improvement Projects**

As outlined in the City of Elk Grove Development Related Fee Booklet, project applicants locating in an existing building or shell building will be required to pay additional development fees if they are proposing to change the use from what the original permit was based on. For example, if a shell building was permitted as a shopping center, but then a restaurant locates into the building, the restaurant project applicant will owe the difference between the shopping center development impact fee rates and the restaurant development impact fee rates. These fees will vary dependent on the new use and the location of the project.

It is strongly suggested that applicants or future applicants consult with City staff to ascertain whether additional impact fees apply. If additional impact fees do apply, these fees are due and payable at time of permit issuance and will be collected along with building permit fees.

The above mentioned fee booklet may be obtained by visiting the City of Elk Grove web site at www.elkgrovecity.org and is also available for purchase at the City of Elk Grove Cashier's Office at a cost of \$2.50 per booklet. If you would like more information, please contact Sarah Sandoval at (916) 478-2235 for more information.

As applicant for the following project/application number, I acknowledge that I have received and read a copy of this document:

Project Address: _____ Submittal Date: _____

Application Number: _____ Project Name: _____

Signature

Printed Name