



COMMUNITY DEVELOPMENT BLOCK GRANT 2022-2023 ACTION PLAN

City of Elk Grove
Public Review Draft
April 11, 2022 – May 11, 2022



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2022-23 Action Plan is a one-year plan to address the community development and low-income housing needs in the City of Elk Grove. It continues the implementation of the City's five-year Community Development Block Grant (CDBG) Consolidated Plan which was adopted in June 2020. Both the Consolidated Plan and the Action Plan are implemented by the City's Housing and Public Services Manager and Housing and Grant Specialist in the Development Services Department. The Action Plan identifies goals, projects, and funding amounts for the CDBG fiscal year of July 1, 2022 to June 30, 2023.

The City anticipates receiving approximately \$946,683 in 2022-23 funds from the federal CDBG program (funding amount will be updated once final award amount is released by HUD). The City also plans to meet its community development and housing needs using the City's Affordable Housing Fund, Neighborhood Stabilization Program, Community Service Grant program, and a State appropriation to address homelessness.

City staff encouraged citizen participation throughout the Consolidated Plan and annual Action Plan process. This included consulting local organizations, holding public meetings, and encouraging public comment during the public review period. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

2. Summarize the objectives and outcomes identified in the Plan

The City's key objectives for the funding period include:

- Expand the City's stock of permanent affordable housing for low-income households, particularly those exiting homelessness and/or transitional housing, by assisting with the construction and/or acquisition and rehabilitation of affordable housing units (funded outside of CDBG).
- Provide a housing critical repair and accessibility program that addresses the quality and affordability of ownership housing stock for target-income households.
- Remove barriers to accessibility, especially those identified as a priority by the Disability Advisory Committee.
- Assist community-based organizations with financing that allows them to provide new/expanded services to target-income residents, especially seniors, youth, and residents experiencing homelessness.

Housing outcomes for this planning period include funding the development of new affordable housing units, acquiring land for affordable housing, and/or funding a critical repair and accessibility program for low-income homeowners. The City will meet development and land acquisition housing goals through funding provided by the Neighborhood Stabilization Program and/or the Affordable Housing Fund.

Through CDBG, the City will also fund a public improvement project to replace and reconstruct non-confirming ADA curb ramps to assist residents with disabilities.

The City received applications from seven CDBG-eligible organizations for public service programs, and plans to fund the following:

- Support Works, case management and education program run by Elk Grove Food Bank Services, which includes limited utility assistance to low-income households.
- Meals on Wheels by ACC, meals to homebound seniors and a congregate nutrition program serving seniors.
- My Sister's House Lotus House, a culturally responsive transitional shelter and safe haven for victims of domestic violence.
- Sacramento Self Help Housing (SSHH), housing navigation services to residents experiencing homelessness and those at risk of homelessness.
- Case management for residents living in two of the City's transitional housing resources in partnership with SSHH.
- Tenants' rights and fair housing advice, mediation, and investigation through a partnership with SSHH and Project Sentinel.
- Waking the Village, emergency shelter, transitional housing, and supportive services for pregnant and parenting transition age youth and their children experiencing homelessness.

The City will also fund several community programs through its locally funded Community Service Grant program, including activities that primarily benefit low-income households, such as:

- Alchemist CDC, which offers recipients of CalFresh (food stamp) benefits the ability to use their benefits at a local farmers' market and provides a financial incentive for doing so.
- Chicks in Crisis, providing parenting, health, and life skills education and programming to low-income residents.
- Elk Grove Food Bank Services, providing a variety of services to low-income persons, focusing on emergency food distribution, mobile pantry sites, a clothes closet, and food delivery to homebound individuals.
- Elk Grove HART, which aids homeless individuals and families through referrals, mentoring, and operation of a winter emergency shelter program.
- Society of Saint Vincent De Paul, offering emergency funding to low-income families in an effort to prevent utility shutoff.
- Uplift People of Elk Grove, mentoring program for individuals and families living in or near poverty focused on ending generational poverty.

3. Evaluation of past performance

The City evaluated its past performance as a part of setting the goals and strategies associated with the five-year Consolidated Plan and as part of determining which activities to fund in the 2022-23 year.

The City has had a great deal of success creating new affordable housing. Since 2002, the City has invested nearly \$74 million in the creation of over 1,780 new rental units affordable to low-income and very low-income households. In PY 2021, the City made loan commitments totaling nearly \$9.5 million to The Lyla project (291 affordable units) and Cornerstone Village (83 affordable units, including 21 for adults with intellectual or developmental disabilities). In total, more than 1,200 affordable housing units were

pending in PY 2021, many of which do not require City financing. Additionally, in PY 2021, the City began design work on three City-owned sites that will be used for affordable housing. The City continues to evaluate options for strategic land acquisition for affordable housing.

The City continues to take steps to identify and address needs related to homelessness. Since 2016, the City has supported the efforts of Elk Grove Homeless Assistance Resource Team (HART) in providing temporary emergency shelter for homeless individuals offered during the coldest winter months and/or extreme weather conditions. Additionally, since 2017, the City has contracted with Sacramento Self Help Housing for homeless navigation services, aimed at helping homeless people obtain the documentation and referrals necessary to connect with services and housing. In partnership with the Elk Grove Police Outreach Officers, the City works to build and maintain relationships with people experiencing homelessness in the community while connecting them to needed resources and services. Over the last eight years the City has acquired and rehabilitated three transitional housing properties, including two focused on families. City funding continues to support case management at two of these transitional housing projects serving households and helping them to secure permanent housing. The City has also purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing. As clients exit transitional housing, it has become apparent that additional permanent affordable housing is needed, particularly at the lowest income levels.

In the area of accessibility, the City has completed hundreds of ADA curb ramps and several sidewalk infill projects in recent years, improving accessibility for persons with disabilities. The need for these activities remains high. The City's Disability Advisory Committee continues to weigh in on priority projects and locations.

The City continues to devote the full 15% allowed to public services, serving thousands of households with a range of services, from meals to youth programs to housing navigation. Public service efforts continue to serve target populations such as extremely low-income and very low-income households; persons experiencing homelessness; seniors; youth, mainly ages 6-17; persons with disabilities; and foster youth. Our nonprofit partners have been instrumental in providing services to Elk Grove households in need who have come to depend on these services, including many households who continue to experience economic hardship due to the coronavirus pandemic. The City plans to continue to devote the maximum allowable funding to public services, and also to supplement it with over \$420,000 in General Fund monies.

4. Summary of Citizen Participation Process and consultation process

The City offered several opportunities for participation and comment throughout the Action Plan process:

- The City solicited feedback on needs during an application technical assistance webinar and public meeting held on January 25, 2022. The meeting was noticed in the Elk Grove Citizen (a newspaper of general circulation), posted on the City's website and social media channels, and sent directly to local and regional nonprofit organizations. The meeting was attended by representatives from over 20 nonprofit organizations and members of the public.

- A community needs survey was distributed to local and regional nonprofits, shared with participants of the application technical assistance webinar, posted on the City’s website, and included in the application notice.
- The City offered an opportunity for comment at its March 23, 2022 City Council meeting, when priority needs and 2022-23 funding allocations were discussed.
- Staff regularly communicates with nonprofit partners providing essential services in the community to determine organizational needs and to identify needs of the residents served by those organizations.
- The public will be able to view and comment on the draft 2022-23 Action Plan which will be made available from April 11, 2022 through May 11, 2022.
The City will also offer an opportunity for comment at the May 11, 2022 City Council meeting, when the Action Plan will be presented for adoption.

In addition to the participation opportunities held in coordination with the Action Plan, the 2020-2025 Consolidated Plan process offered more extensive outreach efforts, including a widely distributed resident and nonprofit community needs surveys; multiple public meetings/hearings; and interviewing food bank clients, guests at the Elk Grove Winter Sanctuary (a temporary emergency shelter), participants at a free weekend meal program offered by the Elk Grove United Methodist Church (with no religious component to meal program), and residents at several affordable senior housing complexes.

Based on conversations with nonprofit representatives, survey data, and feedback received as a part of this year’s Action Plan process, the needs expressed at during the Consolidated Planning process remain relevant. Community partners continue to highlight the ongoing need for affordable housing, funding to continue and increase public/social services, and programs that provide financial assistance to residents, including those who continue to be impacted by the coronavirus pandemic and its economic effects. The City continues to work closely with nonprofit partners providing essential services to assess their short-term and long-term needs and discuss the needs of their clients, who comprise some of the City’s most economically and/or medically vulnerable residents.

This Action Plan will be available for public review during a public comment period from April 11 to May 11, 2022. A public notice announcing its availability was published in the Elk Grove Citizen on March 11 and a second notice will be published on April 29, 2022. The first public hearing on the Action Plan was held in front of the Elk Grove City Council on March 23 and the second public hearing will be held on May 11, 2022.

5. Summary of public comments

The City received six public comments at the City Council meeting on March 23, 2022. All comments were in support of programs being recommended for funding under the City’s Community Service Grant program.

- Darrci Robertson and Margaret Munson, Elk Grove Fine Arts Center
- Lana Shearer, Musical Mayhem Productions
- Veronica Piazza, Musical Mayhem Productions
- Diane Lampe, Elk Grove HART
- Cat Fithian, Uplift People of Elk Grove
- Justine Raga, Musical Mayhem Productions

An archived recording of the meeting is available on the City's website and includes full comments from each speaker. (http://www.elkgrovecity.org/city_hall/city_government/live___archived_broadcasts)

In addition to the comments received at the March 23 meeting, two comments were submitted in writing prior to the meeting and are included in Attachment D.

- Joe Allen, Strikes for Kids
- Jennifer Massello, Meals on Wheels by ACC

Any additional public comment received during the May 11, 2022 Public Hearing or during the 30-day review period will be included in the final version of the Action Plan before submitting to HUD.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City has not received any public comments that were not accepted. The City attempted to incorporate feedback received throughout the Action Plan and Consolidated Plan outreach efforts into the Plan in some fashion.

7. Summary

As part of the Consolidated Plan effort, the City selected three key priorities:

- Build healthy and inclusive communities;
- Preserve and expand housing opportunities; and
- Prepare for and respond to emergency community needs.

These priorities align closely with the City Council's mission to "Provide exceptional services that enhance quality of life for our residents and promote a thriving economy in an efficient and cost-effective manner."

Within those priorities, the City identified five main goals:

- Foster affordable housing;
- Expand homeless housing and services;
- Provide a variety of social services;
- Improve accessibility; and
- Construct or upgrade public facilities.

To address these goals in 2022-23, with CDBG funds, the City plans to provide a critical repair and accessibility program for low-income homeowners needing health and safety repairs (continuation of prior year project/funding), fund emergency shelter and transitional housing programs for pregnant and parenting transition age youth and their children experiencing homelessness, fund a transitional housing program for victims of domestic violence, , support nonprofits offering a wide range of social services, and assist with a public improvement accessibility project.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	ELK GROVE	Development Services (Housing)
CDBG Administrator	ELK GROVE	Development Services (Housing)
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Narrative (optional)

The Development Services Department – Housing and Public Services Division is responsible for overseeing the administration of the City's CDBG funding, including the preparation of the Consolidated Plan and Action Plan. Within the Development Services Department, the Housing and Public Services Manager and Housing and Grant Specialist oversee the day-to-day administration of the CDBG program. The Housing and Public Services Division also includes an Administrative Assistant (shared with Development Services management).

Consolidated Plan Public Contact Information

City of Elk Grove
 8401 Laguna Palms Way
 Elk Grove, CA 95758
 Attn: Housing and Public Services Manager
 916-627-3209
 sbontrager@elkgrovecity.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

In preparing the Consolidated Plan, the City consulted with a variety of agencies, including local and regional nonprofits, affordable housing developers, the Sacramento Housing Alliance, Sacramento Steps Forward, and many others. The City also attended several meetings of specialized City committees, conducted outreach to residents, and spoke with clients of the Food Bank, emergency shelter, and weekend meal program.

The goal of the consultation process was to gather data to help determine the priority needs of Elk Grove citizens and opportunities for coordination to improve availability and accessibility to services.

The 2022-23 Action Plan consultations built off of the robust consultation done as a part of the Consolidated Plan preparation and was focused on working with local Elk Grove nonprofits and committees to evaluate whether the needs identified remained relevant.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City's public housing agency is the Sacramento Housing and Redevelopment Agency (SHRA), which noted that it consulted with several agencies in an attempt to determine the level of coordination needed.

At the local level, all of the City’s affordable housing complexes provide on-site social services, which provide referral to a variety of social services. Generally, on-site services at the complexes are available 8-10 hours per week, but some complexes have more robust offerings. The Elk Grove Food Bank and Sacramento Self Help Housing provide case management services, including referrals to private and governmental health, mental health, and service agencies. The Food Bank serves many clients of affordable housing, and provides on-site services at the City’s senior affordable housing complexes. Sacramento Self Help Housing provides services from the Elk Grove United Methodist Church, and on-site services at the City’s two transitional houses and one permanent shared housing project. Sacramento Self Help Housing is also a partner on the City’s family navigation hub.

While not limited to persons living in public housing or affordable housing, the City has an ongoing partnership with the County to offer a Mobile Crisis Support Team (MCST). The team consists of one police officer and one licensed mental health clinician and responds to emergency mental health-related calls throughout the City. The MCST can make emergency referrals to health organizations as necessary.

City staff, primarily in the Police Department, also refers persons in need of urgent mental health care to the County-run Urgent Mental Health Care Clinic.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City is an active participant in the Continuum of Care, which is currently administered by Sacramento Steps Forward. The City's Housing and Public Services Manager has served on the Continuum of Care Board since 2017, including two years as Chair. The Housing and Public Services Manager also serves on the Project Review Committee, Executive Committee, and the Governance Committee.

The City has also worked with the City of Sacramento and Sacramento County on efforts to address homeless needs outside of the Continuum of Care, including through Homeless Housing, Assistance, and Prevention Program (HHAP), Project Roomkey and Project Homekey, No Place Like Home, and Whole Person Care funding resources. In PY 2021, the City also participated in a working group of several agencies to implement a coordinated access to shelter strategy.

The City's efforts to address the needs of homeless persons have included the following:

- Formation of the Homeless Solutions Committee, a group of social service providers and faith-based organizations that meets monthly to discuss homeless issues and meaningful ways to address them. In 2017, the Homeless Solutions Committee merged with Elk Grove Homeless Assistance Resource Team's (HART) regular public meeting to improve coordination in provision of services to the homeless.
- Acquisition and rehabilitation of three temporary or transitional housing properties in the last eight years.
- Acquisition and rehabilitation of an eight-bedroom property to be used as permanent shared housing for those exiting homelessness and/or transitional housing.
- Funding Sacramento Self Help Housing, which provides housing counseling to homeless persons or those at risk of homelessness.
- Funding Elk Grove HART, which provides mentoring and other services to the homeless, including EG WINS, a winter sanctuary program for homeless offered in Elk Grove during the coldest winter months. In 2020-21 EG WINS transitioned to a "shelter in place model" serving over 70 homeless residents providing food, hygiene, clothing, and necessary resources during the public health emergency related to the novel coronavirus.
- Funding two nonprofits with the mission of preventing homelessness and providing stabilizing resources to the lowest income individuals and families.

The City is committed to increasing the supply of permanent affordable housing available to homeless and those exiting transitional housing. To that end, the City negotiated with the Bow Street Apartments to set aside two units for households exiting transitional housing and to move homeless households (as verified by the City) to the top of its waitlist. A similar agreement was made with the Gardens at Quail Run Apartments. The City also plans to continue participating in a regional Funders Collaborative organized around homeless issues from a local government perspective.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Sacramento Steps Forward, the lead agency for the Sacramento County Continuum of Care, receives funding through SHRA. Elk Grove does not have sufficient population to receive Emergency Shelter Grant (ESG) funds directly. Sacramento Steps Forward is the HMIS administrator.

The City’s Housing and Public Services Manager currently serves on the Continuum of Care Board and Project Review Committee, which sets performance and outcome standards for funding received directly from HUD. Through Sacramento Steps Forward, the City has been involved in reviewing the challenges of rapid re-housing regionally, including length of stay considerations, lack of market supply, and appropriate households to target for rapid re-housing assistance.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Elk Grove Disability Advisory Committee
	Agency/Group/Organization Type	Services-Persons with Disabilities Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Disability Advisory Committee plays an ongoing and active role in helping the Public Works Department determine the location of public improvements, including an ADA-compliant sidewalk, curb, and gutter installation project to assist disabled residents.
2	Agency/Group/Organization	Elk Grove Homeless Assistance Resource Team (HART)/Homeless Solutions Committee
	Agency/Group/Organization Type	Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attends every meeting of the HART/Homeless Solutions Committee. Committee members continue to note the high level of need of chronically homeless, homeless families, and the increase of seniors experiencing homelessness. They noted that finding housing in Elk Grove is particularly difficult due to an exceptionally strong housing/rental market and long waitlists for affordable housing complexes. Future homeless needs include supportive services and most importantly transitional and permanent housing. Staff will continue to work with the HART/Homeless Solutions Committee in identifying projects for potential funding with CDBG.
3	Agency/Group/Organization	Elk Grove Food Bank Services
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homeless Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Noted continued high level of need for their services and for affordable housing, especially for seniors, veterans, those experiencing homelessness.
4	Agency/Group/Organization	Sacramento Self Help Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services – Fair Housing Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participates in ongoing meetings and discussions with staff. Noted lack of housing options in Elk Grove for homeless and extremely low-income as well as an increase in families experiencing homelessness. Expressed need for permanent and transitional housing options as well as overnight shelters, day centers and navigation support. Also discussed need for rental assistance programs, increase in number and availability of affordable housing units, public subsidy programs for low-income disabled households, increase in public transportation options, behavioral health services, and additional services for persons with disabilities. High rental rates and significant competition for units leads to few very low-income clients being able to find housing locally.
5	Agency/Group/Organization	Development Services - City of Elk Grove
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Department representatives. Noted continued need for affordable housing, especially permanent housing, accessibility improvements, and home repair programs.
6	Agency/Group/Organization	Economic Development - City of Elk Grove
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Talked with Department representatives. Noted other funding sources continue to be a better fit for accomplishing objectives of job creation and business development.
7	Agency/Group/Organization	Public Works – City of Elk Grove
	Agency/Group/Organization Type	Other government – Local Grantee Department
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with Department representatives. Noted continued need for accessibility improvements to sidewalks and curb ramps.
8	Agency/Group/Organization	Senior Center of Elk Grove
	Agency/Group/Organization Type	Services – Elderly Persons Services - Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff serves on the Senior Center Board and regularly attends meetings. Noted the continued need for fitness, educational, and health programming for senior population.
9	Agency/Group/Organization	Meals on Wheels by ACC
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meals on Wheels attended one of the scheduled public meetings and have spoken to staff. Note continued demand for home-delivered meals to Elk Grove seniors. Also noted was the need for services and programs to help older adults remain in their home and receive safety net services.
10	Agency/Group/Organization	Other Nonprofit Agencies

	Agency/Group/Organization Type	Services – Children Services – Elderly Persons Services – Victims of Domestic Violence Services – homeless Services - Education Services – Employment Business and Civic Leaders Other: Nonprofit public service agencies
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>Twenty-six organizations (including several of those noted above) submitted grant application requests for 2022-23 program year. Through the application process applicants provided input on community/resident needs. Additionally, many nonprofit organizations responded to a Community Needs Survey.</p> <p>Respondents felt the most underserved populations in Elk Grove include the homeless, low-income households, persons with disabilities, and those needing mental health services. Needs identified include increasing the availability of affordable housing; permanent long-term, and transitional housing; employment and workforces development/training; rental assistance; and various public services for seniors, youth, and low-income households.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

Through the development of the 2020-2025 Consolidated Plan and annual Action Plan the City consulted a variety of agencies serving Elk Grove residents and the region. No agency types were specifically left out of the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both include the goal of addressing homelessness.
Sacramento Valley Fair Housing Collaborative Analysis of Impediments to Fair Housing Choice (AI)	Sacramento Housing and Redevelopment Agency (SHRA)	The plan helped to inform the needs and goals around housing and provided resident perspectives through community engagement.
2019 Point-in-Time Count	Sacramento Steps Forward	Both include the goal of addressing homelessness.
County of Sacramento Homeless Plan	Sacramento County	Both include the goal of addressing homelessness.
Housing Element	City of Elk Grove	Both include the goal of fostering affordable housing.
City of Elk Grove Budget and Priority Survey	City of Elk Grove and Consumnes Community Service District	Addressing homelessness was one of the highest ranked priorities by residents to fund; other high ranked priorities included providing free and low cost after-school and recreation programs for children and teens and maintaining senior programs.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City offered several opportunities for participation and comment throughout the annual Action Plan process, as indicated below. In addition to these opportunities, several committees (including the Elk Grove HART Solutions Committee) provided feedback on priorities at their regularly scheduled and publicly noticed meetings.

The comments received through the citizen participation process were incorporated into the analysis on projects to fund in the 2022-23 year.

Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/b road community	The City published a newspaper ad to publicize meetings on January 25, March 23, and May 11 2022. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the newspaper ads.	Summarized under public meetings.	Summarized under public meetings.	

2	Internet Outreach	Non-targeted/b road community	The City published a notice on the City website and through social media channels to publicize meetings on January 25, March 23, and May 11, 2022. Those meetings were attended by several people, but it is unclear which attendees found out about the meetings through the website or social media postings.	Summarized under public meetings.	Summarized under public meetings.	www.elkgrovecity.org/cdbg
3	Public Meeting	Non-targeted/b road community	Over 50 people attended the January 25 webinar representing at least 20 different local and regional nonprofit organizations. Participants were asked to complete a .	In assessing community needs and funding priorities, participants identified housing availability/affordability, increased access to local mental health services, and providing public/social services to low-income individuals and families all as high priorities.	All comments were accepted.	

4	Public Hearing	Non-targeted/b road community	Over 100 people are estimated to have attended in-person at the March 23, 2022 City Council meeting. With the availability for participants to join via teleconference it is impossible to know exactly how many total people were in attendance. The majority of the people in attendance, both in-person and virtually, were most likely there for unrelated matters. Related to the City's CDBG and locally funded grant programs; four individuals provided public comment in person, two individuals provided public comment via phone, and two submitted written comments prior to the public hearing.	See summary of public comments in Executive Summary.	All relevant comments were accepted. The majority of comments were related to activities that are not eligible for or did not request CDBG funding.	
5	Other	Non-targeted/b road community	A draft copy of the 2022-23 Annual Action plan will be made available for public review and comment via the City's website and at various public locations as defined in the City's approved Citizen Participation Plan from April 11, 2022 through May 11, 2022. Availability of the draft Action Plan was advertised in the Elk Grove Citizen newspaper and posted to the City's website.	Will be reported following the public review period.	Will be reported following the public review period.	www.elkgrovecity.org/grants
6	Public Hearing	Non-targeted/b road community	Will be reported following the meeting.	Will be reported following the meeting.	Will be reported following the meeting.	

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City anticipates continuing to receive CDBG funding throughout the Consolidated Plan period.

Anticipated Resources

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	946,683	0	143,169	1,089,852	1,900,000	The City is a CDBG entitlement jurisdiction.
General Fund	public - local	Public Improvements Public Services	421,392			421,392	850,000	The City allocates General Fund monies to support nonprofits. Many nonprofits serve low-income residents, but that is not a requirement of the funding source.

Housing Trust Fund	public - local	Acquisition Housing Public Services	-			-	13,500,000	The City collects an affordable housing impact fee on new residential and nonresidential development. Amount includes current and planned loan commitments in the amount of \$13.5 million (\$4M – Villages at Bilby, \$6M – The Lyla, \$3.5M – Cornerstone Village).
Other: Other Local Funds	public – federal	Public Services	1,233,126	0	0	1,233,126	0	The City allocated American Rescue Plan Act of 2021 (ARPA) Fiscal Recovery Funds to assist nonprofits with addressing needs of households most impacted by the COVID-19 pandemic and its economic effects.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG program does not have a matching requirement. However, in evaluating the proposals for CDBG funding each year, the City uses match funds as a factor in determining recommended allocations. The City does add local funds to further support many of the organizations receiving CDBG funding. In addition, for the 2022-23 program year the City has allocated some of its American Rescue Plan Act of 2021 (ARPA) Fiscal Recovery Funds to assist nonprofits with addressing needs of households most impacted by the COVID-19 pandemic and its economic effects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

As of the writing of this Action Plan, there are four City-owned properties that will be used to meet the housing needs of low-income households, including three properties (~16 buildable acres) planned for affordable housing complexes and one property planned for permanent shared housing, and a vacant parcel with an as-yet unidentified housing use. The City may use some CDBG funding to acquire land for affordable housing over the course of the planning period.

Discussion

The City attempts to maximize the use of all of its available funding sources by encouraging projects that access private financing (grants, loans, and donations) or other federal or state funding resources, including tax credits. The City actively pursues available grants for housing and community development programs and is working with local nonprofits to provide increased technical assistance and training on how to research and apply for grant funding.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
1	Foster Affordable Housing	2020	2025	Affordable Housing	Preserve and expand housing opportunities	CDBG: \$0	
2	Expand Homeless Housing and Services	2020	2025	Homeless	Build Healthy and Inclusive Communities	CDBG: \$22,000 Other Local Funds: \$58,000	Homeless Persons Overnight Shelter: 50 Persons Assisted Homelessness Prevention: 75 Persons Assisted

3	Provide Social Services	2020	2025	Non-Homeless Special Needs	Build Healthy and Inclusive Communities Prepare for and respond to emergency community needs	CDBG: \$120,002 General Fund: \$56,942 Other Federal Funds: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 1,630 Persons Assisted
4	Improve Accessibility	2020	2025	Non-Housing Community Development	Build Healthy and Inclusive Communities	CDBG: \$852,923.25	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,500 persons assisted
5	Construct or Upgrade Public Facilities	2020	2025	Non-Housing Community Development	Build Healthy and Inclusive Communities	CDBG: \$0	

Note: The total of CDBG funds in the table adds to more than the total of funding expected to be allocated for 2022-2023 since it includes the reallocation of unspent prior year funds.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b).

The City currently has 1,780 affordable housing units that were supported by City funding sources. More than 1,200 affordable housing units are in various phases of development. Whether City-funded or not, the City records a regulatory agreement against affordable housing properties to ensure their long-term affordability.

Goal Descriptions

Table 7 – Goals Descriptions

1	Goal Name	Expand Homeless Housing and Services
	Goal Description	Beneficiaries include participants in Sacramento Self Help Housing’s housing navigation service and Waking the Village emergency shelter. The number of beneficiaries for CDBG-funded activities is 125 households.
2	Goal Name	Provide Social Services
	Goal Description	Beneficiaries include those estimated for CDBG public service activities only. The number of beneficiaries for CDBG-funded activities is 1,630.
3	Goal Name	Improve Accessibility
	Goal Description	Beneficiaries include an estimated 1,500 of persons with disabilities that will benefit from curb ramp improvements. Approximately 50 non-conforming curb ramps will be replaced/reconstructed. Exact location of curb ramps is to be determined.

Projects

AP-35 Projects – 91.220(d)

Introduction

The activities to be undertaken during 2022-23 are summarized below. Activities identified are expected to be completed no later than June 30, 2023.

Projects

Table 8 - Project Information

#	Project Name
1	Administration
3	Citywide Curb Ramp Improvements
4	Elk Grove Food Bank Services – Support Works & Utility Assistance
5	Meals on Wheels by ACC
6	My Sister’s House – Lotus House
7	SSHH – Housing Navigation/Location
8	SSHH – Renters Helpline
9	SSHH – Transitional Housing Case Management
10	Waking the Village – Youth Homeless Shelter

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In making project recommendations, consideration was given to a variety of thresholds that projects must meet to comply with CDBG objectives, including meeting one of the national objectives and addressing one of the community priorities set out in the Consolidated Plan. Staff also took into account activity need and justification, cost reasonableness and effectiveness, activity management and implementation, organizational experience with similar activities, past performance, leveraged funds, and completeness of the application. Project recommendations are for those projects determined most likely to be successful and maintain compliance with CDBG regulations.

While there are several constraints to meeting the needs of low-income residents, the primary obstacle continues to be that there is a lack of funding to fully address all needs. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; for 2022-23, the City’s Community Service Grant program funding is expected to fund \$421,392. In addition, the City has allocated over \$2.5 million in American Rescue Plan Act of 2021 (ARPA) Fiscal Recovery Funds received to be utilized as grants to assist nonprofits address the needs of households most impacted by the COVID-19 pandemic and its economic effects. The City supports nonprofits’ efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public works, integrated waste, and/or marketing support) to special events, including fundraisers.

A second obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many nonprofits have small but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most of these nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants. City staff is available to meet with potential applicants throughout the year to provide assistance with preparing for an application and offers a technical assistance workshop during the application process which is video recorded and shared on the website for those unable to attend in person. Once an application has been approved, the City provides targeted technical assistance through the funding year to all grantees on an as needed basis to ensure they are able to administer a grant in accordance with federal requirements.

AP-38 Project Summary

Project Summary Information

Below is a table showing planned projects and their anticipated CDBG allocations. In the event the City is awarded more than the anticipated \$946,683, the allocations will be adjusted to increase the administration budget by 15% of the overage amount, with the remainder of the overage amount being applied to the City’s CDBG minor home repair project and increasing one or more of the noted allocations to agencies provided to public services. In the event that the City is awarded less than \$946,683, all activity amounts will be cut by the percentage decline in the allocation.

Note: The total of CDBG funds in the table adds to more than the total of funding expected to be allocated for 2022-2023 since it includes the reallocation of unspent prior year funds.

Table 9 – Project Summary

Project Name	Goals Supported	Needs Addressed	Funding
Administration	N/A	N/A	CDBG: \$142,002
Citywide Curb Ramp Improvements	Improve Accessibility	Build healthy and inclusive communities	CDBG: \$852,923.25
Elk Grove Food Bank Services – Support Works & Utility Assistance	Provide Social Services	Build healthy and inclusive communities	CDBG: \$40,000
Meals on Wheels by ACC	Provide Social Services	Build healthy and inclusive communities	CDBG: \$32,377
My Sister’s House – Lotus House	Provide Social Services	Build healthy and inclusive communities	CDBG: \$10,000
SSHH – Housing Navigation/Location	Expand Homeless Housing and Services	Build healthy and inclusive communities	CDBG: \$10,000
SSHH – Renters Helpline	Provide Social Services	Build healthy and inclusive communities	CDBG: \$24,752
SSHH – Transitional Housing Case Management	Expand Homeless Housing and Services	Build healthy and inclusive communities	CDBG: \$12,873
Waking the Village – Youth Homeless Shelter	Expand Homeless Housing and Services	Build healthy and inclusive communities	CDBG: \$12,000

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Elk Grove used a need-based strategy, as opposed to a place-based strategy, to select projects. Most of the activities the City plans to conduct will be offered to residents citywide. Projects with specific locations, such as the Citywide Curb Ramp Improvements, were selected in coordination with the Disability Advisory Committee, Public Works Department, or other stakeholder groups.

Rationale for the priorities for allocating investments geographically

The City did not allocate investments geographically. In consultation with City staff, service providers, and community groups, no particular areas were identified as needing a high level of investment. Additionally, based on the most recent data available, the City does not have any areas where more than 51% of the residents are low-income, a common test for geographic targeting.

Discussion

No geographic priorities are proposed.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Although the Action Plan focuses on affordable housing, the City's only HUD funding source is CDBG, which limits the amount of funding that can be spent on affordable housing by prohibiting new construction of housing. (Other HUD programs, such as HOME, are specifically targeted to affordable housing.) The City's strategies related to CDBG-funded affordable housing efforts focus on maintaining affordability for homeowners and providing short-term emergency rental/utility assistance. Other funding sources are provided to support affordable housing as available.

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Discussion

In 2022-23, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The critical repair and minor home accessibility modification program will assist low-income homeowners in making health and safety repairs to their homes. This project is funded through prior year CDBG allocations and activity goals were identified in the 2021-22 Action Plan.
- The City will provide processing and in some cases financial support to the developers of more than 1,200 planned affordable housing units. Overall, the City anticipates investing about \$13.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will do design work on three properties it owns (Sheldon Farms North, Sheldon Farms South, and Old Town Elk Grove) and may issue a Request for Qualifications (RFQ) to solicit future development partners for affordable housing projects.
- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

AP-60 Public Housing – 91.220(h)

Introduction

SHRA is the public housing agency serving the City of Elk Grove. SHRA is independent of the City of Elk Grove, and the City retains no control over their funding or implementation of programs.

Actions planned during the next year to address the needs to public housing

Please refer to the SHRA Public Housing Authority Annual Plan for information on the ways that SHRA plans (www.shra.org) to address public housing needs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

SHRA encourages public housing residents to participate in policy, procedure, and program implementation and development through its Resident Advisory Board. In addition, the Housing Authority recognizes Resident Committees throughout the Sacramento region, which are resident-elected bodies representing residents in their respective complexes. SHRA also distributes a quarterly newsletter to all residents, which contains relevant news, information on training and employment opportunities, and other community resources available to public housing residents. Public housing residents also participate in the development of the SHRA's five-year and annual plans. The Resident Services Division distributes a survey to prioritize resident needs and schedule short- and long-term improvements.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

SHRA is not designated as "troubled."

Discussion

A wealth of information on SHRA and their programs, housing resources, budgets, and financial planning and reporting is available on their website at www.shra.org.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's strategy related to the needs of the homeless, those at risk of homelessness, and other special needs populations is focused primarily on funding new housing and supportive services options in Elk Grove.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

For several years, the City has provided housing location/navigation services to homeless persons and those at risk of becoming homelessness through a partnership with Sacramento Self Help Housing (SSHH). SSHH maintains a database of housing resources for low-income households in the region and works with clients to identify and secure suitable short-term and long-term housing options.

SSHH will also continue to provide a full-time "homeless navigator," who proactively seeks to connect with those experiencing homelessness and help them to obtain housing and services. The navigator administers the VI-SPDAT survey, allowing homeless persons to be placed in the coordinated entry system maintained by Sacramento Steps Forward. The City funds this program through other resources.

The City supports Elk Grove Food Bank Services through CDBG and non-CDBG funds, to offer emergency food distribution to persons and families experiencing homelessness in addition to providing one-on-one case management services, a clothing closet, and assistance with signing up for social service programs.

Waking the Village is funded to provide emergency and transitional housing for pregnant and parenting transitioned ages youth experiencing homelessness. Services include up to two years of housing, connection to employment and education, intensive daily wellness services, free licensed childcare, and legal support. This program is funded through CDBG and non-CDBG resources.

Elk Grove HART provides services to residents experiencing homelessness, connecting them to supportive resources, through their outreach efforts and programs such as mentoring, transportation assistance, emergency hotel vouchers, and the Elk Grove Overnight Warming Location Cooperative (Elk Grove OWL). The City provides local funding to HART to assist with client tracking and management.

Addressing the emergency shelter and transitional housing needs of homeless persons

In the past ten years, the City completed the acquisition and rehabilitation of three transitional housing facilities, including two focused on families. Residents of the transitional housing facilities receive case management and mentoring helping them sign up for social service programs for which they are eligible and to move toward secure and permanent housing.

During the winter months, the City offers the Elk Grove Overnight Warming Location Cooperative (Elk Grove OWL) through a network of city, service, and faith-based organizations, which provides overnight shelter to adults 18 years and older who lack shelter when temperatures become dangerously low. Eligible families with children are provided emergency shelter through Elk Grove HART's motel voucher program.

Waking the Village provides housing and supportive services to parenting or pregnant transitional aged youth and their children experiencing homelessness through their two transitional housing programs (Tubman House and Audre's House) and one emergency shelter (Village Shelter), all located in Elk Grove.

City staff will continue to participate in regional discussions related to increasing the shelter options for homeless individuals and families.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's transitional housing helps clients move from homelessness to permanent housing over a period of three to twelve months. The facilities have generally been successful at helping residents to obtain more secure housing. The City funds housing location services through Sacramento Self Help Housing who also provides case management for residents of the two transitional housing projects.

In 2016-17, the City purchased an eight-bedroom home that is used as permanent housing for persons who are homeless or exiting transitional housing.

The City negotiated with the developer of the Bow Street Apartments (97 affordable units constructed in the 2018-19 year) to provide two units to households exiting the City's transitional housing and to move homeless households (as verified by the City) to the top of the waitlist. A similar agreement was made with the Gardens at Quail Run Apartments.

The City participates in the Homeless Solutions Committee, a group of agencies, nonprofits, faith-based organizations, and interested individuals dedicated to addressing Elk Grove's homeless issues. The goal of the Committee members is to ultimately move homeless persons into permanent housing, and to meet that goal, implement several strategies:

- Operate the Grace House and the Meadow House as transitional housing. This offers homeless persons and families the opportunity to have a residence for 3-12 months while they work regularly with a case worker and mentors on obtaining the skills necessary to move to permanent housing. Components of the program include securing benefits, obtaining job training/education, receiving mental health counseling, and working on life skills for independent living.
- Provide outreach and mentoring to people experiencing homelessness, whether on the streets or currently in transitional housing. SSHH provides a full-time homeless navigator to conduct outreach to the unsheltered homeless population. Elk Grove HART provides several mentors to transitional housing residents, while SSHH and the Food Bank provide referrals and other services.
- Offer, on a case-by-case basis, assistance with security deposits and other moving costs to households who need a little help to secure permanent housing. This service is provided by HART.

The City convenes a bi-weekly meeting with the navigator, Police Department, transitional housing case manager, and HART representatives. The purpose of this meeting is to do case conferencing, discussing new homeless individuals/families, ongoing cases, and opportunities that may exist to temporarily or permanently house people experiencing homelessness.

City staff also participates in outreach efforts to unsheltered homeless. When Code Enforcement or the Police Department issues a trespassing notice or notice to remove belongings, a resource flier is included. Officers in contact with people experiencing homelessness work closely with the navigator in an attempt to assist people with securing services and housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In 2022-23, the City will fund the following activities, through CDBG and other resources, aimed at preventing homelessness:

- The Elk Grove Food Bank will offer case management, benefits navigation assistance, life skills training, utility assistance, and other opportunities to low-income households.
- The Society of Saint Vincent De Paul will offer utility assistance to households with a pending electric or gas shutoff.
- Uplift Elk Grove will offer a mentoring program aimed at ending generational poverty, helping primarily households at risk of becoming homeless.
- The City will fund a critical repair and minor home modification program providing low-income homeowners minor health and safety repairs to their homes.
- Alchemist CDC will offer a Market Match program, providing CalFresh (food stamp) recipients the ability to use their benefits and receive a matching incentive to purchase fresh and healthy foods at local farmers markets. The program also provides support for low-income individuals and

families to be pre-screened for eligibility and receive one-on-one help with the CalFresh application.

- Sacramento Self Help Housing will offer housing counseling/navigation services to households at risk of becoming homeless connecting them to resources and services aimed at maintaining housing stability. Through partnerships, collaboration, and referrals from other local nonprofit service providers, SSHH is able to reach a greater number of residents that may need assistance locating stable housing options including those likely to become homeless after being discharged from publicly funded institutions and systems of care. These partnerships include the Elk Grove Food Bank and Elk Grove HART. Additionally, SSHH has connections with and accepts referrals from many other regional service providers and nonprofits with at-risk clients and maintains a searchable database of housing resources that are available to homeless and near-homeless residents.
- Elk Grove HART will offer motel vouchers and/or assistance with housing deposits, on a case-by-case basis, to residents in need of temporary housing including those who may be transitioning out of publicly funded institutions and systems of care.

Discussion

In addition to services for homeless persons or those at risk of homelessness, the City's special needs populations include seniors, disabled persons, foster children, and victims of domestic violence, among others. The City will fund several programs and services assisting these special needs populations through CDBG and non-CDBG funding in 2022-23. These include the following:

- Senior services, including home-delivered meals and congregate meal program;
- Transitional shelter for victims of domestic violence;
- Accessibility improvements, which will primarily benefit mobility-impaired individuals; and
- Social services, including the Food Bank programs and emergency utility assistance programs.

AP-75 Barriers to affordable housing – 91.220(j)

The City participated in conducting the Sacramento Valley Analysis of Impediments to Fair Housing Choice (AI) which identified the following barriers to affordable housing:

- Segregation, which is manifested in disproportionate housing needs and differences in economic opportunity;
- Affordable rental options in the region are increasingly limited due to growth in the region – particularly demand for rental housing - has increasingly limited the areas where low-income households can live affordably;
- Constraints on affordable housing development and preservation, ranging from lack of funding, the cost of development or preservation, public policies and processes, and lack of adequate infrastructure for infill redevelopment, all constrain the affordable rental market;
- Suburban areas in the Sacramento Valley are rarely competitive for state or federal affordable housing development funds, further straining the capacity for creation or preservation of affordable rental housing; and
- For residents participating in the Housing Choice or other housing voucher programs, too few private landlords accept vouchers; and
- An increase in stricter rental policies.

The City identified public policy factors that are barriers to affordable housing in the process of drafting its 2021-2029 Housing Element update, the final version of which was adopted in December 2021. Notable barriers include:

- Land use controls. Zoning designations affect the availability of land suitable for multi-family development.
- Residential development standards, which control the type, location, and density of residential development in Elk Grove. Parking requirements, building setbacks, height limits, and open space requirements are essential to ensuring that Elk Grove remains a safe and enjoyable place to live, but may constrain the density at which land is developed.
- Design guidelines, which control the appearance of new development. The requirements of design guidelines may slightly increase the cost of building new housing.
- Site improvement, development impact, and processing fees. These fees can add significant cost to developing new housing. Developers must often pay for new roadway, sewer, water, and park facilities, along with miscellaneous other fees. There are also costs associated with getting projects approved by the City and other agencies.
- Permit and approval process. In addition to the cost of fees on new projects, the amount of time required to process them varies by project, and the developer generally must pay holding costs, such as property taxes, during this time.

At present, the most significant barrier to developing affordable housing is lack of funding. Many affordable projects need substantial gap financing from the City. Competition for other funding sources (e.g., 9% tax credits, bond funds, State loan programs) is intense and all such funding sources are oversubscribed.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing, as well as promote housing for special needs populations. These include funds in support of affordable housing development, fee reductions and waivers, regulatory incentives, density bonuses, and rezoning of sites to higher densities. These are described in more detail in the City's 2021-2029 Housing Element, the final version of which was adopted in December 2021. The City incorporated a number of policy suggestions from the AI as action items in the draft Housing Element.

Discussion:

More information is available in the City's 2021-2029 Housing Element which has been incorporated into the City's General Plan adopted in August 2021 (available online at www.elkgrovecity.org).

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is that there is a lack of funding to fully address all needs. In response to the level of need, the City has maintained its commitment to providing local funding to nonprofits; in 2022-23, the City's Community Service Grant program will provide an additional \$421,392 in funding to local nonprofits. In addition, the City has allocated over \$2.5 million in American Rescue Plan Act of 2021 (ARPA) Fiscal Recovery Funds received to be utilized as grants to assist nonprofits address the needs of households most impacted by the COVID-19 pandemic and its economic effects. The City also supports nonprofits' efforts to raise private funds, in part through providing direct funding, use of rentable City facilities, and in-kind services (police, public works, integrated waste, and/or marketing support) to special events, including fundraisers.

Another obstacle to meeting underserved needs is that the location of many available services is in the City of Sacramento. Elk Grove works closely with the regional transit agencies to improve access, and there are several daily public transportation linkages between Elk Grove and downtown Sacramento. The City has also encouraged nonprofit agencies to operate satellite offices within Elk Grove.

Another obstacle is the number of nonprofits that need assistance with basic management and fiscal policies. Many nonprofits have small but passionate staffs and volunteers devoted to a variety of issues. Unfortunately, most of these nonprofits do not have the capacity to meet the financial and reporting requirements of CDBG and other grant programs, and may need basic assistance securing tax-exempt status, setting up bookkeeping systems, and applying for grants. City staff is available to meet with potential applicants throughout the year to provide assistance with preparing for an application and offers a technical assistance workshop during the application process which is video recorded and shared on the website for those unable to attend in person. Once an application has been approved, the City provides targeted technical assistance through the funding year to all grantees on an as needed basis to ensure they are able to administer a grant in accordance with federal requirements.

Actions planned to foster and maintain affordable housing

In 2022-23, the City will offer several programs to foster and maintain affordable housing, many of which are funded outside of the CDBG program:

- The critical repair and minor home accessibility modification program will assist low-income homeowners in making health and safety repairs to their homes. This project is funded through prior year CDBG allocations and activity goals were identified in the 2021-22 Action Plan.
- The City will provide processing and in some cases financial support to the developers of more than 1,200 planned affordable housing units. Overall, the City anticipates investing about \$13.5 million in three pending projects, though the exact timing of loan disbursements is not currently known.
- The City will do design work on three properties it owns (Sheldon Farms North, Sheldon Farms South, and Old Town Elk Grove) and may issue a Request for Qualifications (RFQ) to solicit future development partners for affordable housing projects.

- The City will maintain its investment in affordable rental housing, in which it has loaned more than \$73 million and created nearly 1,800 affordable housing units since 2002.

Actions planned to reduce lead-based paint hazards

While most housing units were built after 1978 in Elk Grove, the City will work together with the Sacramento County Health and Human Services Department to monitor incidences of elevated blood levels.

The City will also provide lead-abatement assistance for residential units through its critical repair and minor home accessibility modification program. The program will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures regarding lead-based paint in both rehabilitation programs will include notification, identification, and treatment (if necessary).

The City will also provide lead-abatement assistance for residential units through its residential rehabilitation programs. The programs will comply with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures regarding lead-based paint in both rehabilitation programs will include notification, identification, and treatment (if necessary).

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy is based on providing a range of employment opportunities and supportive services aimed at enabling those in poverty to move into the workforce or obtain benefits to which they are entitled (e.g., Social Security, disability). During the 2022-23 program year, these activities will include the Support Works, housing counseling/navigation and location assistance, and Uplift Elk Grove, among others. The Support Works program offered by the Elk Grove Food Bank will provide case management, employment training, life skills coaching, and some educational opportunities. A component of the housing counseling/navigation services provided by Sacramento Self Help Housing is assistance locating affordable housing. The City will also continue to support activities that preserve and expand the supply of housing that is affordable to low-income households.

Actions planned to develop institutional structure

The City's Development Services Department is responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan. The Housing and Public Services Division within the department is specifically charged with these tasks.

The City has two designated staff positions (Housing and Public Services Manager and Housing and Grant Specialist) to administer the programs and activities funded with CDBG funds. Staff works with the individual City divisions, such as Public Works, Economic Development, and Code Enforcement, and the City's advisory committees to develop procedures and coordination for administering programs that will be carried out by these divisions.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue its work with neighboring jurisdictions, such as the County and the City of Sacramento and the Sacramento Housing and Redevelopment Agency, to address the regional issues that affect the needs of low-income persons as well as special needs populations. The City will also continue to work with many of the local nonprofits that provide a range of services to low-income Elk Grove residents. In addition, the City plans to work with Rancho Cordova and Citrus Heights, the two other small entitlement jurisdictions in Sacramento County, to research issues of interest to all jurisdictions and to coordinate on shared subrecipient monitoring.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The program-specific requirements that apply to the City are those for the CDBG program.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$ 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$ 0
3. The amount of surplus funds from urban renewal settlements	\$ 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$ 0
5. The amount of income from float-funded activities	\$ 0
Total Program Income	\$ 0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

Discussion

The City calculates its low-income benefit on a one-year timeframe.

Attachment A

**Non-State Grantee Certifications
and
Disclosure of Lobbying Activities**

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DISCLOSURE OF LOBBYING ACTIVITIES

OMB Control Number: 4040-0013

Expiration Date: 2/28/2022

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name:

* Street 1: Street 2:

* City: State: Zip:

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: <input type="text" value="US Dept of Housing and Urban Development"/>	7. * Federal Program Name/Description: <input type="text" value="Community Development Block Grant"/> CFDA Number, if applicable: <input type="text" value="14.218"/>
---	--

8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>
--	--

10. a. Name and Address of Lobbying Registrant:

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1: Street 2:

* City: State: Zip:

b. Individual Performing Services (including address if different from No. 10a)

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1: Street 2:

* City: State: Zip:

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature: [Redacted Signature]

* Name: Prefix * First Name Middle Name

* Last Name Suffix

Title: Telephone No.: Date: [Redacted Date]

Attachment B

SF-424 & SF-424D

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-3366854"/>	* c. Organizational DUNS: <input type="text" value="1304103890000"/>
--	---

d. Address:

* Street1:	<input type="text" value="8401 Laguna Palms Way"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Elk Grove"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="CA: California"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="95758-8045"/>

e. Organizational Unit:

Department Name: <input type="text" value="Development Services"/>	Division Name: <input type="text" value="Housing and Public Services"/>
---	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text"/>	* First Name: <input type="text" value="Sarah"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Bontrager"/>	
Suffix: <input type="text"/>	

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="916-627-3209"/>	Fax Number: <input type="text"/>
---	----------------------------------

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

*** 12. Funding Opportunity Number:**

B-22-MC-06-0058

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

The City will use CDBG funds for housing and community development projects including facility and accessibility improvements, public services, housing repair/rehabilitation, and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="946,683.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="946,683.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.



PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <input data-bbox="896 1339 1510 1377" type="text" value="City Manager"/>
APPLICANT ORGANIZATION <input data-bbox="94 1482 873 1518" type="text" value="City of Elk Grove"/>	DATE SUBMITTED 

Attachment C

Resolution

Attachment D

Public Notices and Public Comment

In the Superior Court of the State of California

IN AND FOR THE

COUNTY OF

Sacramento

Certificate of Publication of PUBLIC NOTICE

State of California

SS.

County of SACRAMENTO

I, DAVID R. HERBURGER, certify on penalty of perjury:

That affiant is and at all times hereinafter mentioned was a citizen of the United States, over the age of eighteen years and was at and during all said times the printer and publisher of THE ELK GROVE CITIZEN, a newspaper published in Elk Grove, County of Sacramento, State of California; that said newspaper is and was at all times herein mentioned, a newspaper of general circulation as that term is defined by Sections 6000 and 6001 of the Government Code of the State of California, and as provided by said sections is and was at all times herein mentioned published for the dissemination of local and telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and is not and was not during all said times devoted to the interests or published for the entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or for the entertainment and instruction of any number of such classes, professions, trades, callings, races or denominations; that at all said times said newspaper has been established, printed and published in said Sacramento County and State, at regular intervals for more than one year preceding the first publication of the NOTICE herein mentioned; that said NOTICE was set in type not smaller than nonpareil and was preceded with words printed in black face type not smaller than nonpareil describing and expressing in general terms the purport and character of the notice intended to be given; that the NOTICE in the above entitled matter, of which the annexed is a true printed copy, was published in said newspaper on the following dates, to wit:

JANUARY 14, 2022

that the date of the first publication of said

PUBLIC NOTICE

in said newspaper is JANUARY 14, 2022

BONNIE RODRIGUEZ

THE ELK GROVE CITIZEN

Dated: JANUARY 14, 2022

PUBLIC NOTICE

CITY OF ELK GROVE PLANNING PROCESS, GRANT OPPORTUNITIES, AND APPLICATION TECHNICAL ASSISTANCE AND PUBLIC MEETING WEBINAR
 FY 2022-23 Community Development Block Grant, Community Service Grant, American Rescue Plan Act Nonprofit Grant, and Event Sponsorship Grant

Dated: January 14, 2022

The City of Elk Grove is beginning its grant planning and application process for the Community Development Block Grant (CDBG), Community Service Grant (CSG), American Rescue Plan Act (ARPA) Nonprofit Grant, and Event Sponsorship Grant (ESG) programs in the 2022-23 fiscal year.

Grant Opportunities
 Beginning no later than January 14, 2022, the City of Elk Grove will be accepting applications for the CDBG, CSG, ARPA Nonprofit Grant, and ESG programs for FY 2022-23, which covers the period from July 1, 2022 to June 30, 2023. To learn more about and/or apply for any of the City's grant programs please visit www.elkgrovecity.org/grants.

CDBG/CSG/ARPA Nonprofit Grant Funding
 Nonprofit organizations and local governmental entities serving Elk Grove residents may apply for funding for service provision and/or facility acquisition or improvements. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by **February 15, 2022 at 11:59pm** in order to be considered for a grant.

ESG Funding
 Elk Grove-based nonprofit organizations that wish to host a special event (in-person or virtual) that benefits the Elk Grove community may apply for assistance in the form of direct funding, city facility use, in-kind services, or a combination of all three. If you are interested in submitting an application, you must complete the application form and submit it electronically with all the required documentation by **February 25, 2022 at 11:59pm** in order to be considered for a grant.

Application Technical Assistance and Public Meeting Webinar
 The City will hold an application technical assistance and public meeting webinar, hosted by City staff, to assist applicants for CDBG, CSG, ARPA Nonprofit Grant, and ESG programs and provide members of the public an opportunity to share their thoughts on what types of activities are most needed in Elk Grove. Relevant feedback from the public meeting will be incorporated into the CDBG 2022-23 Action Plan. Interested applicants and members of the public are encouraged to attend the webinar held on **Tuesday, January 25, 2022 from 12:30 - 2:30pm**. Please visit the City's website at www.elkgrovecity.org/grants for participation information including a link to register for the webinar. An archived recording of the application technical assistance and public meeting webinar will be made available at www.elkgrovecity.org/grants.

If you need translation services for languages other than English, please call 916.478.2254 for assistance.
 Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, por favor llamar al 916.478.2254 para asistencia.
 Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.
 Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254.
 Chinese: 若你需要中文翻譯服務, 請來電 916.478.2254 接受協助

NOTICE REGARDING CHALLENGES TO DECISIONS
 Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT
 In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
 January 14, 2022

03-23-2022

From: [Joe Allen](#)
To: [Bobbie Singh-Allen](#)
Cc: [Jason Lindgren](#); [Alicia Tutt](#); [Stephanie Nguyen](#); [Patrick Hume](#); [Kevin Spease](#)
Subject: City of Elk Grove
Date: Monday, March 21, 2022 6:20:25 PM

[EXTERNAL EMAIL]

Good Evening City of Elk Grove Staff,

My name is Joe Allen. I am the Founder of [Strikes For Kids](#). We are a national 501 c(3) nonprofit organization that partners more than 125 professional athletes with benefiting youth organizations in communities across the United States. I wanted to take the time to say though we did not receive additional funding with our last application, we are very thankful for your support on round one of ARPA. The past two years have been increasingly frustrating and stressful as we have made a significant impact for the past decade, so to have the pandemic come along and bring it to a halt has been a challenge.

I'm grateful for Alicia Tutt. As someone tasked with drafting agreements and working with more than eighty+ applications, she was remarkable in communication. Alicia took time out of her hectic schedule to respond to every email and gave me a detailed response to avoid having to ask follow-up questions. She went above and beyond and deserves the utmost praise for her hard work and dedication.

Sincerely,

Joe Allen
Founder
Strikes For Kids
Mobile:(559)241-4412
Email: jallen@strikes4kids.org
Website: www.strikes4kids.org

03-23-2022

From: [Jennifer Massello](#)
To: [Alicia Tutt](#); [Jason Lindgren](#)
Cc: [Kevin McAllister](#)
Subject: Public Comment: FY 2022-23 CDBG/CSG/ARPA Proposed Funding Recommendations Public Hearing
Date: Tuesday, March 22, 2022 11:29:32 AM
Attachments: [image001.png](#)
[Meals on Wheels by ACC Thank you 2022.pptx](#)

[EXTERNAL EMAIL]

Hello,

Meals on Wheels by ACC would like to have our message of gratitude (attached) expressed to the Council and City staff for their support and included as public comment.

The specific Agenda item is 8.3.

Thank you very much, and please let me know if you need anything further or if you have any questions--

Jennifer Massello

Administrative Operations Manager

jmassello@mowsac.org



Meals on Wheels by ACC
7375 Park City Drive
Sacramento, CA 95831

“When something is important enough, you do it even if the odds are not in your favor.” -Elon Musk

From: Alicia Tutt <atutt@elkgrovecity.org>
Sent: Friday, March 18, 2022 3:59 PM
To: Alicia Tutt <atutt@elkgrovecity.org>
Subject: FY 2022-23 CDBG/CSG/ARPA Proposed Funding Recommendations Public Hearing

Thank you for submitting an application for FY 2022-23 Community Development Block Grant (CDBG), Community Service Grant (CSG) and/or American Rescue Plan Act Nonprofit Grant funding. The City received 35 applications totaling more than \$2.7 million in requests. Staff carefully reviewed all applications, and we sincerely appreciate the level of effort that went into each application. The grant applications were reviewed according to several factors, including impact on community and high-need populations, feasibility of implementation, budget reasonableness, administrative capacity, and leveraged funds.

The City Council will consider the proposed allocations at their meeting next Wednesday, March 23, 2022 at 6:00 pm. Contents of the Regular City Council agenda packet, including CDBG/CSG/ARPA funding recommendations, may be viewed at https://p1cdn4static.civicleve.com/UserFiles/Servers/Server_109585/File/cityclerk/citycouncil/2022/ag-

[03-23-22.pdf](#) (please click the blue hyperlink for agenda item 8.3).

The City of Elk Grove encourages interested parties to participate in public meetings and comment on the issues being discussed. For information on how to participate in the meeting and how to provide public comment please refer to the agenda posted for this meeting at the link provided above. **PLEASE NOTE: THIS MEETING WILL BE HELD IN THE CITY COUNCIL CHAMBER AND WILL BE OPEN TO THE PUBLIC. MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON OR VIA THE ZOOM MEETING PLATFORM. PLEASE SEE THE AGENDA COVER PAGE FOR INFORMATION ABOUT HOW TO ATTEND AND/OR PROVIDING PUBLIC COMMENT.**

Following the March 23rd meeting, the City will release a public review draft of the CDBG 2022-23 Action Plan for a 30-day comment period starting April 11, 2022. The final Action Plan is expected to be adopted on May 11, 2022. CSG allocations will be formally adopted as a part of the annual City budget. Approved CDBG, CSG and ARPA funding agreements will begin July 1, 2023.

If you have any questions, please feel free to contact me.

Sincerely,
Alicia



Alicia Tutt | Development Services - Housing
Housing and Grant Specialist

City of Elk Grove
8401 Laguna Palms Way, Elk Grove, CA 95758
t 916.627.3735
TTY/TDD 888.435.6092
elkgrovecity.org

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By sending us an email (electronic mail message) or filling out a web form, you are sending us personal information (i.e. your name, address, email address or other information). We store this information in order to respond to or process your request or otherwise resolve the subject matter of your submission.

Certain information that you provide us is subject to disclosure under the California Public Records Act or other legal requirements. This means that if it is specifically requested by a member of the public, we are required to provide the information to the person requesting it. We may share personally identifying information with other City of Elk Grove departments or agencies in order to respond to your request. In some circumstances we also may be required by law to disclose information in accordance with the California Public Records Act or other legal requirements.

By sending us an email (electronic mail message) or filling out a web form, you are sending us personal information (i.e. your name, address, email address or other information). We store this information in order to respond to or process your request or otherwise resolve the subject matter of your submission.

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Meals on Wheels by ACC

Wishes to express our gratitude for the continued support of our Senior Nutrition Program to the City Staff and Council of Elk Grove.

