



ELK GROVE YOUTH COMMISSION COMMISSION FACT SHEET

Please read the following carefully before completing an Application for Appointment to the Youth Commission

Specific Task or Objective: The tasks outlined below lay the foundation of the commission and provide a guide of expectations of each commissioner by the City Council. These tasks are to be considered the charge and direction of the City Council.

- Develop and maintain a yearly strategic plan outlining the areas of focus for the Commission.
- Review issues relating to programs and services for children and youth.
- Identify and recommend priorities among programs and services for children and youth.
- Create a forum for discussion with children, youth and their families.
- Advocate for services and programs for children and youth.
- Make recommendations for programs, policies, and necessary legislation to promote the health and well-being of children, youth and their families.
- Work with the public and private sectors to bring forth the concerns of children and youth as well as evaluate programming that will enhance the development of children and youth.
- Develop a communication network to disseminate information about services to children and youth.

Committee Type: Standing

Composition: The commission shall consist of ten voting members. At time of appointment each member shall be: 1) no less than thirteen (13) years of age and no more than eighteen (18) years of age; 2) a student in grades seven (7) through twelve (12), in an approved education program for middle school or high school students; and 3) a resident of the City or its sphere of influence, at the time of application for appointment and continuously thereafter. The sphere of influence is defined to include circumstances where a member attends an Elk Grove school but lives just outside the city limits. Immediate family members of City Council Members shall not be eligible for appointment.

Term: Members of the commission shall serve for a two-year term. No person appointed as a commissioner shall be eligible to serve more than two consecutive terms (a total of four years).

- The Commission shall select a Chair, Vice Chair, Secretary, Historian, and Communications Officer from among its members. Vice Chair will resume Chair responsibilities when Chair is absent. If Chair and Vice Chair are both absent, a respective member shall be chosen by the City Manager, or his or her designee, to facilitate the meeting. A member can serve in any position no more than a total of two (2) years. The term of each office shall be one (1) year. The Commission will vote yearly to appoint members to the offices of Chair, Vice Chair, Secretary, Historian, and Communications Officer.

Appointing Authority: The Mayor, with the approval of the City Council, shall make all appointments to the Youth Commission; member appointments will be reviewed by the Mayor and City Council annually.

Meetings:

- 2nd Tuesday of each month at 6:00 p.m. Location: Elk Grove City Hall, 8400 Laguna Palms Way
- All members are required to attend every scheduled regular and special meeting. Two (2) excused absences shall be allowed per year. More than two (2) excused absences shall result in termination from the Commission.

Reporting:

- Provide biyearly presentations to the City Council at designated City Council Meetings.
- Communicate with the Mayor and their respective Council Member once a month.

For more information about the Youth Commission contact: Carrie Baierlein at (916) 478-2200.

Please return a completed, originally signed Application for Appointment to the Office of the City Clerk at 8401 Laguna Palms Way, Elk Grove, CA 95758

APPLICATION DEADLINE: July 3, 2019 at 5:00 p.m.