



City of Elk Grove
Police Department



**Massage Business
EMPLOYEE CHANGE REPORTING FORM**

Pursuant to Elk Grove Municipal Code Section 4.32.125, all massage businesses must report any employment changes to the Police Department, in writing, within five (5) business days of any change in employment, including new employees and employees who are no longer employed at the massage business.

NOTE: Pursuant to EGMC section 4.32.005, massage business employees include:

1. Any person who is a directly paid employee of a massage business;
2. Any person whose association with a massage business is that of an independent contractor, and who receives compensation for massage services;
3. Any person who receives a referral of clients from a massage business and who at any time before the referral or thereafter compensates the massage business for the referral, regardless of whether the parties involved acknowledge that consideration is flowing in exchange for the referral or record such consideration in their financial records.

Massage Business Name

Contact Phone Number

Business Address (Street, City, State and Zip Code)

Employment Reporting Type (check one):

New Employee *Resigned or Terminated Employee* *Employee Information Change*

Employee Name (Last, First, M.)

Employee CAMTC Certification Number

Employee Address (Street, City, State and Zip Code)

Return completed forms to:

Elk Grove Police Department
Attn: Problem Oriented Policing Unit
8400 Laguna Palms Way
Elk Grove, CA 95758

Please contact the Elk Grove Police Department Problem Oriented Policing Unit at (916) 478-8123 if you have any questions regarding this process.