



## **A CSD Fire Department representative will now be located at the Development Services counter for Plan Review Intake & Fee Processing**

### ***Available on Tuesdays Only***

The City of Elk Grove continues to develop and implement customer service improvements, for the Building permit process. The TI Tuesday permit program was designed to provide applicants with an “over the counter” permit process for Tenant Improvements in commercial buildings.

The ultimate goal is enhanced customer service and to provide applicants a one-stop process for smaller commercial projects. The City of Elk Grove is pleased to announce that CSD Fire Department has now partnered with City Building and Planning Departments, as a member of the TI Tuesday team. The Fire Department representative will eliminate the need for customers having to make a separate trip to the CSD Fire facility, for Tenant Improvement permit approvals.

A Fire Department representative will now be located at the Development Services counter every Tuesday to answer questions, to review plans and process CSD Fire Department permits associated with our TI Tuesday program.

Appointments can be reserved by contacting the Building Department @ 916-478-2235 or applying in person at the Development Services Lobby counter at City Hall, 8401 Laguna Palms Way.