

PUBLIC COMMENT PROCEDURES FOR VIRTUAL MEETINGS

Consistent with Executive Orders issued by the Governor of the State of California, City Council meetings are being conducted by teleconference only. The meeting location will be the City Council Chamber, but it will not be open to the public.

The City is using the Zoom Meeting platform for the conduct of City Council meetings.

Members of the public who wish to provide general public comment for matters not on the agenda and/or public comment about matters on the agenda may provide such comments in writing or in audio format (mp3) sent by email to the City Clerk at jlindgren@elkgrovecity.org. Comments received by 4:00 p.m. on the day of the City Council meeting will be provided to the full Council and City staff and will be posted to the City website. These comments will not be read or played into the record unless Council specifically directs staff to do so.

Members of the public are encouraged to submit their written and/or audio comments as far in advance of the meeting as reasonably practical.

Members of the public who wish to provide public comment live during the meeting will need to register for the Zoom meeting prior to 5:00 p.m. on the date of the meeting. Please see the [Council Agenda Cover Page](#) for the meeting's Zoom link (the link changes for each meeting). Each individual who wishes to participate in the live meeting must register separately.

Upon successful registration, you will receive a confirmation email with a link to join the meeting by computer or mobile device (e.g. a tablet) with the Zoom app installed. The confirmation email will also provide a phone number to call in to the meeting using a landline telephone or mobile phone.

During the meeting, public comment opportunities will be announced by the City Clerk. Those participants who have joined the meeting on a computer or mobile device may use the "raise hand" feature in Zoom to notify the presiding chair that you wish to comment. Those who have joined the meeting by landline telephone or mobile phone may activate the "raise hand" feature by pressing *9.

When you are recognized by the presiding chair, unmute your device and make your comments. The three-minute limit will be strictly observed for all oral comments made during the meeting. Each commenter may provide one three-minute comment per item.