



CITY OF ELK GROVE
DEPARTMENT OF FINANCE
 8400 LAGUNA PALMS WAY, ELK GROVE, CA 95758
 Telephone (916) 478-2211 • Fax (916) 694-0912

**APPLICATION FOR SPECIAL BUSINESS LICENSE
 FOR MOVIE & TELEVISION PRODUCTIONS \$125.00
 DEPARTMENT OF JUSTICE LIVE SCAN FEE \$44.00**

License Number _____ Insurance _____ Fire District _____
 Approved _____ Sheriff _____
 Transportation _____
 Other _____

PLEASE DO NOT WRITE ABOVE THIS LINE

FILM PRODUCTIONS IN ELK GROVE

In addition to this license, motion picture or television productions in the City limits of Elk Grove require the following:

- The City of Elk Grove requires an insurance policy for \$1 million in the City's name for liability coverage.
- A Street Use Permit from the Public Works Department. Any production that intends to control traffic or park their equipment vehicles on the public street will require this permit. The fee is \$20 and the Transportation Division can be reached at (916) 478-2228.
- Security/traffic control officers. The City requires the use of Elk Grove Police Officers for traffic control. **The EGPD requires 10 working days notice to process a work contract.**
- All production involving gunfights, explosions, or elaborate special effects should involve the Sheriff and Fire districts.

Company Name	Address	City	State	Zip Code
Representative Name/Title	DL# / SS# / DOB	Telephone #	Fax Number	
Name of Production	Type			
Number of Cast	Number of Crew			
Are animals to be used? If yes, please indicate type of animal.				
A \$125.00 non-refundable fee must be paid with the filing of the application, and the amount required for departmental charges, if any, must be deposited before the license will be issued.				
Signature	Date			
PLEASE COMPLETE LOCATION INFORMATION ON PAGE TWO				

Locations (Use separate sheet if more than two)

	Location	Date of Filming	Time
1.	Summarize the scene(s) to be filmed (include extraordinary scenes such as fights; robbery speeding car(s); use of fire, water, explosives; etc.)		
Indicate number and type of vehicles to be parked within City right-of-way			
Trucks _____ Vans _____ Buses _____ Generators _____ Dressing Rooms			
Production Cars _____ Picture Cars _____ Other (specify) _____			
List streets requested for parking:			
List street(s) requested for street closure (street closure requires resident or business manager's agreement):			

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