

**RESOLUTION NO. 2024-107**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE DISPENSING WITH THE FORMAL REQUEST FOR PROPOSAL PROCEDURE PURSUANT TO ELK GROVE MUNICIPAL CODE SECTION 3.42.140(B)(3) AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND AMENDMENT TO THE MASTER SERVICES AGREEMENT WITH OPENCOUNTER ENTERPRISES, INCORPORATED TO SUBSCRIBE TO AND MAINTAIN A WEB-BASED PLATFORM FOR ZONING, PERMIT, AND FEE INFORMATION FOR AN ADDITIONAL TWO YEARS AND \$80,000 FOR A TOTAL COMPENSATION AMOUNT NOT TO EXCEED \$160,000 OVER A FOUR-YEAR PERIOD**

**WHEREAS**, economic development efforts are critical for the City of Elk Grove to ensure a vibrant, healthy, and diverse local economy; and

**WHEREAS**, a web-based platform that allows the public, developers, and businesses to obtain reliable and timely information about zoning, permits, and fees greatly enhances the City's economic development efforts; and

**WHEREAS**, starting in 2016, OpenCounter Enterprises, Incorporated developed and customized such a platform for the City and is willing to continue to license and maintain the platform for the City's and public's use; and

**WHEREAS**, in 2022, the City entered into the current contract with OpenCounter Enterprises, Incorporated, as amended, which contract is set to expire on June 30, 2024, and which contract the City desires to extend as indicated herein; and

**WHEREAS**, in the process of preparing the amendment, staff obtained proposals and pricing from several alternative vendors and determined that OpenCounter is best able to provide the services and the cost thereof is fair and reasonable; and

**WHEREAS**, for the reasons presented, issuance of a formal request for proposals for the services under the proposed contract is not in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Elk Grove hereby dispenses with the formal request for proposals process pursuant to Elk Grove Municipal Code Section 3.42.140(B)(3) and authorizes the City Manager to execute the Second Amendment to the Master Services Agreement with OpenCounter Enterprises, Incorporated, in substantially the form presented, to subscribe to and maintain a web-based platform for zoning, permit, and fee information for an additional two years and \$80,000, for a total contract amount not to exceed \$160,000.


**PASSED AND ADOPTED** by the City Council of the City of Elk Grove this 26<sup>th</sup> day of June 2024

  
BOBBIE SINGH-ALLEN, MAYOR of the  
CITY OF ELK GROVE

ATTEST:

  
JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:

  
JONATHAN P. HOBBS  
CITY ATTORNEY

**CERTIFICATION**  
**ELK GROVE CITY COUNCIL RESOLUTION NO. 2024-107**

STATE OF CALIFORNIA        )  
COUNTY OF SACRAMENTO    )        ss  
CITY OF ELK GROVE         )

*I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on June 26, 2024 by the following vote:*

**AYES:**        **COUNCILMEMBERS:**        *Singh-Allen, Brewer, Robles, Spease, Suen*

**NOES:**        **COUNCILMEMBERS:**        *None*

**ABSTAIN:**    **COUNCILMEMBERS:**        *None*

**ABSENT:**     **COUNCILMEMBERS:**        *None*

  
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**Jason Lindgren, City Clerk**  
**City of Elk Grove, California**