

RESOLUTION NO. 2024-232

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH UBEO
BUSINESS SERVICES TO PROVIDE DOCUMENT SCANNING AND RECORD
MANAGEMENT SERVICES FOR THE DEVELOPMENT SERVICES DEPARTMENT
PLANNING DIVISION IN AN AMOUNT NOT TO EXCEED \$266,149.68**

WHEREAS, the City of Elk Grove (the "City") recognizes the importance of preserving historical records to ensure their protection and accessibility to support future development projects; and

WHEREAS, the City recognizes the importance of implementing best practices for managing records, improving operational efficiency and leveraging technological advancements to safeguard these records for future generations; and

WHEREAS, safeguarding these records by digitizing physical records will not only honor the City's heritage but also provide invaluable resources for future development projects, research, and informed decision-making; and

WHEREAS, the proposal submitted by UBEO Business Services has satisfied the requirements set forth in the Request for Proposal (RFP), and the service provider has demonstrated the necessary qualifications, including relevant experience and expertise in managing large-scale document scanning and records management projects for governmental organizations.

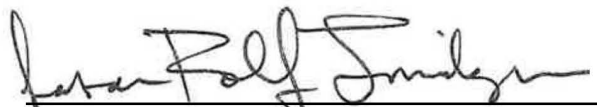
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby authorizes the City Manager to execute a contract with UBEO Business Services, in substantially the form presented, to provide Document Scanning and Record Management Services for the Development Services Department Planning Division in an amount not to exceed \$266,149.68.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 11th day of December 2024



BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2024-232

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on December 11, 2024 by the following vote:

AYES: **COUNCILMEMBERS:** *Singh-Allen, Robles, Brewer, Spease, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California