

CALL TO ORDER / ROLL CALL

Chair Hollis Erb called the meeting to order at 6:03 pm.

Committee Members Present:	Chair Hollis Erb, Vice-Chair Valerie Irwin, Bret Bartholomew, Helena Madera-Silmi Harjinder Singh Khangura, Allan Veto III
Committee Members Absent:	Judy Covington
City Staff Members Present:	Matt Paulin, Finance Director Jason Behrmann, City Manager Kara Reddig, Deputy City Manager Bobby Davis, Chief of Police Jeff Werner, Public Works Director Sarah Bontrager, Housing & Public Service Program Manager Jason Lindgren, City Clerk Darrell Doan, Economic Development Manager Jenn Jacobs, Finance Admin Assistant
Cosumnes CSD Staff Members Present:	Felipe Rodriguez, Fire Chief Phil Lewis, General Manager Traci Farris, Parks and Rec Administrator Amanda Chehrezad, Administrator of General Services Nou Vang, Finance Director

APPROVAL OF AGENDA

MOTION: M/S Erwin/Bartholomew – to approve the May 6, 2024, Regular Meeting Agenda. ***The motion passed by the following vote: Ayes: 6 (Erb, Irwin, Bartholomew, Madera-Silmi, Khangura, Veto); Noes: 0; Absent: 1 (Covington).***

PUBLIC COMMENT

Lynn Wheat addressed:

- Roads in Elk Grove. Shared her concern for the potholes in crosswalks and trails.
- How is the Economic Development plan truly benefiting the residents in our community?
- Petitions the board to ask for some specific details when monitoring our Measure E money.

NEW BUSINESS

ITEM4.A – COMMITTEE ROLE/RESPONSIBILITIES: Matt Paulin, Finance Director, gave the committee an overview of their responsibilities.

- Review the revenue and expenditure of funds
- Review annual independent financial audit
- Review the proposed budget and expenditure plan for consistency with community-

identified needs and priorities

- Annually prepare and present an independent report to the City Council regarding the revenue and expenditures of the funds
- No authority to direct staff or to recommend any particular contracts, projects, services, service levels or spending priorities

ITEM 4.B - FISCAL YEAR 2024-25 REVENUE AND EXPENDITURE UPDATE: Matt Paulin, Finance Director, presented the proposed 2024-2025 expenditure plan, as it pertains to dollars.

• Clean and Safe Public Areas	\$ 294,823	
• City Crime Reduction/Rapid Response	\$5,705,339	
• Economic Development	\$3,175,000	
• Homelessness	\$3,537,735	
• Streets	\$2,695,483	
• Traffic	\$1,113,000	
• Youth Gang/Crime Prevention	\$ 272,388	\$16,793,768 City
• CSD Clean & Safe Public Areas	\$1,171,825	
• CSD Crime Reduction/Rapid Response	\$6,172,981	
• CSD Parks	\$2,070,286	
• CSD Youth Gang/Crime Prevention	\$ 299,912	\$ 9,715,004 CSD

Clean and Safe Public Areas

Kara Reddig, Deputy City Manager presented:

- Anti-Litter Marketing Campaign
 - Marketing campaign materials
 - Pilot trash/recycling receptacles
 - Outreach in fast food and school corridors

Jeff Werner, Public Works Director presented:

- Encampment Cleanup Project
 - Assistance with camp clean ups
 - Q: Does clean up mean trash only, or property as well?
 - A: They will only be cleaning up trash and debris, no personal property, last year the City did 60K pounds of trash/rubbish removal

Traci Farris, Parks and Rec Administrator presented:

- Safe Parks Program
 - Park Ranger
 - Ranger Vehicles
 - Mobile Environmental Education Unit
 - Saving for future equipment replacement
- Urban Forest Management
 - Urban Forestry Manger
 - Urban Forestry Positions
 - Comprehensive Urban Forest Management plan
 - Preserve & protect historical trees

Crime Reduction/Rapid Response

Bobby Davis, Chief of Police presented:

- Quality of Life Initiative

- Community Prosecution Program/District Attorney
- Enhanced Communication and Response
 - Dispatch Supervisors
 - RTIC Specialist/Community and Officer Safety
- Expanded Traffic Unit
 - Commercial Enforcement Officer position
- Enhanced Training for Police Department
 - Training Officer position
- Enhanced Investigative Technology
 - Flock Cameras
 - Retention of footage for 1 Year
 - BriefCam Video Analytics tool

Felipe Rodriguez, Fire Chief presented:

- Increased Safety Personnel and Recruitment Efforts
 - FTE Safety Personal and Battalion Chiefs
 - Improved response times
- Non-Safety Personnel
 - Management Analyst for EMS Division
- Staff Training
 - Station 74 Training Prop
- Fleet & Facilities
 - Emergency Vehicles Data/Fuel Costs
 - Dedicated funding for fleet replacement
 - Security fencing for the EMS Division
 - Q: For light vehicles, the regular replacement time is approximately 10 years?
 - A: For the smaller vehicles, yes, it is about a 10 year time frame for those to be replaced.
 - Q: Do you anticipate setting sufficient reserves aside to handle that or would we expect that every 9 or ten years we will have this as a new item?
 - A: No, that's part of the 125k per year over 10 years, we will accumulate approximately \$1.2M to replace all vehicles over about 10 years.
 - Q: You mentioned you are purchasing a training prop for station 74. Do the other stations already have one or is that the only one we are doing that for?
 - A: That is the only station that has a truck company, so that is the only one that will be using a training prop.
- Fire Explorer Program

Economic Development

Darrell Doan, Economic Development Manager presented:

- Automall:NEXT
 - Roadmap of Improvements for the next 25 years of success
 - Q: What type of improvements do you anticipate spending the \$150K to improve customer experience?
 - A: A good example is Roseville's Automall: one way in, one way around, beautiful street lights and streetscaping,

signage, high level security, crosswalk improvements. We lack a lot of that.

- Q: Is there a avenue to attract brands that we don't currently have?
 - A: We are doing that regardless of this, but this plan will only enhance our attractiveness to other dealerships.
- Q: It's \$150K just to do the planning. Is there a timeline, if this plan goes into effect, when the building would take place and would that be a Measure E project?
 - A: Not necessarily, but to be determined and the timing of the improvements would be based on what the plan tells us.
- Grant Line Business Park Infrastructure
 - Infrastructure Construction
 - Sewer, water, power, storm drain and road project reimbursements
 - Marketing efforts
 - Q: Would the company coming in not put in all that infrastructure or is it required for the city to do that?
 - A: The company coming typically will be some improvements, but to attract companies to the business center, we need a reasonable level of infrastructure in place so that we have pad-ready sites.

Homelessness

Sarah Bontrager, Housing & Public Service Program Manager presented:

- Long Term Shelter Location
 - Year-round program
- Permanent Housing Support
 - Operational support for city owned housing
 - Operational support for new supportive housing
 - Vouchers for those exiting homelessness
 - Support to keep families stably housed
 - Q: Would the permanent housing still consist of having some consultants come in or could we have city employees come in and run those facilities?
 - A: At this time, we are looking to still use a local non-profit organization to run the permanent facility. We had a good experience with the Gathering Inn.

Traffic Improvements

Jeff Werner, Public Works Manager presented:

- Traffic Signal Enhancement/Congestion Relief
- Additional Traffic Signal Coordination
- Flashing Yellow Arrow Implementation
- School zone crosswalk safety enhancements
- Data Collection Tools: Urban SDK – Traffic Volumes, Speeds
- Operation and Maintenance
 - Q: Please explain how the data collection will be from cell phones.

- A: the data is aggregate cell phone data. It gathers only impersonal data, via GPS activity. It will not be used as an enforcement tool.
- Q: What is the typical lifespan of materials like the new traffic system IT?
 - A: It depends. It has both equipment that will last 2 to 4 years and equipment that will last 10 to 20 years. So, things like wires in the ground tend to last a long time. Fiber Optics should last a long time. But things like routers, will need to be replaced every two to four years.
- Q: The city just changed the speed limits for a long list of streets and the data to make that happen was not from this software, because it's new. Are we saving money by not doing the old process or is this being added to the original data search software?
 - A: Not specific for setting speed limits. That is a process that is set by the California Vehicle Code and we have to specifically do that based on an engineering and traffic survey that requires a very specific human approach. But we will be able to use this new information for things like our neighborhood speed program, we can access whether there is a problem with speeding on a road. We currently send staff out with radars and that could be replaced by new equipment. We are looking for cost savings.

Park Maintenance

Traci Farris, Parks and Rec Administrator presented:

- Park Infrastructure Revitalization & Equitable Maintenance
 - Repairs and amenity replacements
 - Improve and sustain the appearance of parks

Youth Gang & Crime Prevention

Traci Farris, Parks and Rec Administrator presented:

- Full Time Youth Outreach Advocate
 - New Vehicle for position
- Youth/Teen Programs and Events
 - 11 events already planned
 - 6 Recreational and Educational tips planned
- Scholarship program
 - New college assistance scholarships
 - Q: Could you tell us the kinds of costs that are included in college application fees?
 - A: This a pilot program for us. We have about \$5000 set aside and we are going to try it this year. Our Youth Outreach Advocate just started so we want to give him a chance to settle in a little bit. But we are just thinking wouldn't it be wonderful if we could remove any potential barriers to higher education. It costs over \$200 to apply for a State College, but we'll see how it ends up being used to take away fees and financial obstacles.

COMMITTEE MEMBERS MATTERS

- Q: Need some clarification of the grand totals. On page 24 of the agenda packet, we see \$15M for the city and \$9M for the CSD, but the grand total on pages 25 and 27 is more than those two numbers.
 - A: That is due to unspent funds in the current year that are going to be carried over. If a program doesn't spend whatever it is allocated in a given year, they can ask for it again the following year. We are not rolling the monies over automatically, per se, but the program can request it again in the next year.
- Q: If the unspent funds are available the following year, is there any time that those funds expire and go into the general fund or are they always set aside for Measure E?
 - A: They will not go into the general fund, it will always stay in the "109" fund and it will never expire. The program will always have a credit.
- Q: We want to note that the capital reserve fund for Measure E is not going to go into the Zoo project, is that correct?
 - A: No Measure E funds are included in the zoo's financing plan.
- Q: The budget assumption of \$30M; how accurate is that from our 2024 funds received?
 - A: We have sales tax consultants that help us with our forecasting. They think that is a reasonable number, given what we are tracking in the current year. How accurate it is remains to be seen.
- Q: Our fire chief indicated that the life cycle of a light vehicle is on the order of 10 years, and I thought I heard someplace that the city was thinking that for the police departments vehicles and other vehicles, that the life cycle was expected to be more like 5 years. What explains that discrepancy in life cycle?
 - A: Fire Chief stated that for various vehicles that are not used as frequently, it is about 10 years. Ambulances are about 4 years, because they are used on a daily basis. Fire Engines are about 12, so there are variances depending on the vehicle. Police Chief: our patrol vehicles are going 24/7, so they have a shorter life-span, we have some vehicles that will make it 10 years, but our cars never turn off, so you can have a car with 3 years of service, but it equates to 10 years based on how long its running.
- Q: The city of Long Beach just had an outbreak of tuberculosis amongst their homeless individuals. Do we have a process that we screen/health check those we are housing?
 - A: We write into our contracts that the facilitator that we are using follows the states health requirements. I don't know what they test for, exactly. Generally we test for Covid, and we separate those that are coughing or showing signs of anything infectious.
- ***MOTION: M/S Bartholomew/Veto*** –. The Measure E Oversight Committee finds that the 2024-2025 proposed Expenditure plan presented 05/06/2024, by both the City of Elk Grove and the Cosumnes Community Services District is in keeping with the community identified needs and priorities.
The motion passed by the following vote: Ayes: 6 (Erb, Irwin, Bartholomew, Madera-Silmi, Khangura, Veto); Noes: 0; Absent: 1 (Covington).

- The next meeting will be held on Monday, January 25, 2025.

ADJOURNMENT

There being no additional business to conduct, the meeting was adjourned at 7:16 p.m.



Prepared by Finance Admin Assistant, Jenn Jacobs