



2019-20 ACTION PLAN CITY OF ELK GROVE

ADOPTED - May 8, 2019
AMENDMENT NO. 1 ADOPTED - May 13, 2020
AMENDMENT NO. 2 ADOPTED - January 13, 2021
AMENDMENT NO. 3 ADOPTED - June 23, 2021
AMENDMENT NO. 4 ADOPTED - January 11,
2023

AMENDMENT NO. 5 PUBLIC REVIEW – August 26,
2024 – September 25, 2024



City of Elk Grove

Amendment No. 5 to 2019-20 Action Plan

The following amendment language will be added to the 2019-20 Action Plan to allow the City to reallocated unspent Community Development Block Grant CARES Act Stimulus funding intended to prepare for, prevent, and/or or respond to the COVID-19 pandemic.

AP-05 Executive Summary

1. Introduction

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act identified additional funding for the Community Development Block Grant to prevent, prepare for, and respond to the community impacts of the COVID-19 pandemic. HUD's distribution plan for the additional funding included multiple phases that would allow for quick access to funding necessary to address the immediate crisis resulting from the rising pandemic, as well as phases that would support post-pandemic community recovery.

During the first phase, the City of Elk Grove received \$543,435 in Community Development Block Grant CARES Act Stimulus (CDBG-CV) funding. City Council approved amendments to the Community Development Block Grant (CDBG) Citizen Participation Plan, 2013-2018 Consolidated Plan (extended to June 2020) and 2019-20 Action Plan to allocate these funds on May 13, 2020. The second phase of distribution included \$1 billion of allocations to States and insular areas within 45 days of enactment of the Act. Elk Grove did not receive an allocation for phase two. The remaining \$2 billion in CDBG-CV funding was distributed to state and local governments according to a formula that considered public health needs, risk of transmission of coronavirus, number of coronavirus cases compared to the national average, and economic and housing market disruptions. In this third phase of distribution, Elk Grove received an additional \$762,071 in CDBG-CV funding. On January 13, 2021 Council approved amendments to the CDBG 2013-2018 Consolidated Plan (extended to June 2020) and 2019-20 Action Plan to allocate these funds. On June 23, 2023 Council approved Amendment No. 3 to the 2019-20 Action Plan to reallocate \$610,917 in unspent funding. On January 11, 2023 Council approved Amendment No. 4 to reallocate \$170,000 in unspent funding.

This Action Plan amendment addresses the planning requirement for the reallocation of \$610,280 in funds from CDBG-CV projects that did not expend or are not anticipated to expend their full funding allocation. This reallocation will allow the City to make funding adjustments to reflect the community's current needs in the COVID-19 pandemic response.

2. Summary of the objectives and outcomes identified in the Plan

The priorities for the City's COVID-19 response are:

- Maintaining or improving access to public services; and
- Addressing and preventing homelessness.

These objectives were derived from continuing data showing that the COVID-19 continues to exacerbate existing needs. Public services, including nutrition support and housing assistance, particularly for

households suffering loss of income, and support for persons experiencing homelessness are key programmatic needs that have been identified in the CARES Act.

4. Summary of Citizen Participation Process and consultation process

The public comment period for this Action Plan amendment is thirty days, consistent with the City's Citizen Participation Plan. The public comment period exceeds the minimum of five days allowed by HUD's waiver.

The draft Action Plan amendment is available for comment from all interested parties from August 26, 2024, through September 25, 2024. A public hearing will be held on September 25, 2024 according to public participation requirements detailed in the Citizen Participation Plan.

5. Summary of public comments

Public comment received on the Amendment will be added and addressed during and/or following the public comment period.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting.

At the beginning of the COVID-19 pandemic, City staff surveyed essential services nonprofits that are funded through the City's Community Development Block Grant (CDBG) or Community Services Grant (CSG) programs. These nonprofits were identified as providing food or household supplies, monetary support, or significant social supports to vulnerable populations, including low-wage workers, senior citizens, and people experiencing homelessness.

Through continued outreach and discussion with nonprofit partners providing essential services, the City is able to assess community needs related to COVID-19 and identify funding priorities.

CV1 – The amended Citizen Participation Plan and the amendments to the 2013-2018 Consolidated Plan (extended through June 2020) and 2019-20 Action Plan were released for a 5-day public review period on May 8, 2020, with a public notice of availability published in the Elk Grove Citizen on May 6, 2020. A public hearing, with opportunity for public comment, was held during the May 13, 2020 City Council meeting.

CV3 – The amendments to the 2013-2018 Consolidated Plan (extended through June 2020) and 2019-20 Action Plan were released for a 13-day public review period on January 1, 2021, with a public notice of availability published in the Elk Grove Citizen on the same date. A public hearing, with opportunity for public comment, was held during the January 13, 2021 City Council meeting.

Amendment No. 3 Reallocation of unspent CDBG-CV – The third amendment to the 2019-20 Action Plan was released for a 12-day public review period on June 11, 2021, with a public notice of availability published in the Elk Grove Citizen on the same date. A public hearing, with opportunity for public comment, was held during the June 23, 2021 City Council meeting.

Amendment No. 4 Reallocation of unspent CDBG-CV – The fourth amendment to the 2019-20 Action Plan was released for a 19-day public review period on December 23, 2022, with a public notice of availability published in the Elk Grove Citizen on the same date. A public hearing, with opportunity for public comment, was held during the January 11, 2023 City Council meeting.

Amendment No. 5 Reallocation of unspent CDBG-CV – The fifth amendment to the 2019-20 Action Plan was release for a 30-day public review period on August 26, 2024, with a public notice of availability published in the Elk Grove Citizen on August 23, 2024. A public hearing, with opportunity for public comment, will be held during the September 25, 2024 City Council meeting. During the 30-day public review and comment period, the document will also be available for review at the following locations: Elk Grove City Hall, Elk Grove Public Library, Franklin Public Library, Senior Center of Elk Grove, and online at the Elk Grove City website (www.elkgrovecity.org). Copies of the draft amendment are made available upon request and are free of charge. If members of the public wish to provide testimony and are unable to participate in the public hearing meeting, written comments (or voicemails) that are delivered to the City Clerk’s office prior to the time of the hearing will be made a part of the public record. The public comment period is concluded during a public hearing considering adoption of the draft amendment which is held before the City Council. During the public hearing, members of the public have the opportunity to present their comments prior to Council deliberation and action on the item. City Council Agenda packets are posted to the public, via the City’s website and through a constant contact email list, by 2:00pm the Friday preceding the scheduled Wednesday Council Meeting. Agenda packets include online links to the draft amendment and corresponding staff report. City Council meetings are closed captioned and webcast on Sacramento Metropolitan Cable Television. Archived recordings of the meetings are posted on the City’s website and rebroadcasted on metro cable channel 14. The City offers translation services for languages other than English and in compliance with the Americans with Disabilities Act makes reasonable arrangements to ensure accessibility to all public meeting. Public comment on all aspects of the City’s CDBG programs is welcome and may be submitted by mail, email, or phone anytime of the year to the City’s Housing and Public Services Manager or Senior Grant Analyst.

Citizen Participation Outreach

Table 1 – Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|-------------------|------------------------------|--|---|--|---|
| 1 | Newspaper Ad | Non-targeted/broad community | The City published a newspaper ad on August 23, 2024 to publicize the open public review period and the September 25, 2024 public hearing regarding the reallocation of CDBG-CV funding. | Comments received on Amendment No. 5 during the public comment period will be included in the Action Plan, including any reasoning for not accepting certain comments, if applicable. | | |
| 2 | Internet Outreach | Non-targeted/broad community | The City published a notice on August 23, 2024 on the City website to publicize the open public review period the September 25, 2024 public hearing regarding the reallocation of CDBG-CV funding. | Comments received on Amendment No. 5 during the public comment period will be included in the Action Plan, including any reasoning for not accepting certain comments, if applicable. | | http://www.elkgrovecity.org/cdbg |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|---|---|--|---|
| 3 | Public Hearing | Non-targeted/broad community | The City will hold a public hearing on September 25, 2024 to consider the adoption of Amendment No. 5 to the 2019-20 Action Plan for reallocation of unspent Coronavirus (CDBG-CV) Funding. | Comments received on Amendment No. 5 during the public comment period will be included in the Action Plan, including any reasoning for not accepting certain comments, if applicable. | | https://www.elkgrovecity.org/city-council/council-meetings |

AP-20 Annual Goals and Objectives

With the reallocation of \$610,280 in unspent CDBG-CV funds, the City anticipates meeting the CDBG-CV goals as shown.

Table 6 – Goals Summary

| Goal Name | Start Year | End Year | Category | Needs Addressed | Funding | Goal Outcome Indicator |
|---|------------|----------|--------------------------|---------------------------|--------------------------|--|
| Maintain or improve access to public services | 2020 | 2020 | Homeless Non-Homeless | Build Healthy Communities | CDBG-CV: \$621,556.82 | Public service activities other than Low/Moderate Income Housing Benefit: 8,190 Persons Assisted |
| Address or prevent homelessness | 2013 | 2017 | Homeless Non-Homeless | Build Healthy Communities | CDBG-CV: \$580,620.18 | Homelessness Prevention: 824 <u>734</u> Persons Assisted |

AP-35 Projects

The CDBG-CV activities to be undertaken are summarized below.

Table 8 – Project Information

| # | Project Name |
|----|---|
| 24 | Administration CDBG-CV1 |
| 12 | Chicks in Crisis – CV1 |
| 13 | Elk Grove Food Bank – CV1 |
| 14 | Elk Grove HART – CV1 |
| 16 | Homeless Encampment Cleanup Incentive – CV1 |
| 17 | Meals on Wheels – CV1 |
| 19 | Utility Assistance Program – CV1/CV3 |
| 20 | Sacramento Self Help Housing – Renters Helpline – CV1 |
| 21 | Sacramento Self Help Housing – Homeless Navigator – CV1 |
| 22 | Senior Center of Elk Grove – CV1 |
| 23 | Uplift – CV1 |
| 25 | Administration CDBG-CV3 |
| 26 | Chicks in Crisis – CV3 |
| 27 | Elk Grove Food Bank Services – Operations – CV3 |
| 28 | Elk Grove Food Bank Services – Utility Assistance – CV3 |
| 29 | Elk Grove HART – CV3 |
| 39 | Sacramento Self-Help Housing – Renters Helpline – CV3 |
| 37 | Senior Center of Elk Grove – CV3 |
| 38 | Uplift Elk Grove – CV3 |
| 34 | Elk Grove HART – Motel Vouchers – CV3 <i>(Allocated as part of previously allocated project #33 Public Services Supplemental Fund)</i> |
| 40 | Meals on Wheels by ACC - CV3 |
| 41 | Elk Grove HART – Motel Vouchers - CV1/CV3 |
| 42 | Homeless Shelter Operations – CV1/CV3 |

AP-38 Projects Summary

Table 9 – Project Summary

| Project Name | Goals Supported | Needs Addressed | Funding |
|--|---|--------------------------------------|--|
| Administration CDBG - CV1 | N/A | N/A | CDBG-CV: \$65,225 |
| Chicks in Crisis – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$10,000 |
| Elk Grove Food Bank – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$20,000 |
| Elk Grove HART – CV1 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$15,600 |
| Homeless Encampment Cleanup Incentive – CV1 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$4,849 |
| Meals on Wheels – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$9,600 |
| Rental/Utility Assistance Program – CV | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$575,417 |
| Sacramento Self Help Housing, Renters Helpline – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$702.27 |
| Sacramento Self Help Housing, Homeless Navigator – CV1 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$4,629.39 |
| Senior Center of Elk Grove – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$10,000 |
| Uplift – CV1 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$5,000 |
| Administration CDBG - CV3 | N/A | N/A | CDBG-CV: 38,104 |
| Chicks in Crisis – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$12,000 |
| Elk Grove Food Bank Services, Operations – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$170,000 |
| Elk Grove Food Bank Services, Utility Assistance – CV3 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$1,994.09 |
| Elk Grove HART – CV3 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$12,000 |
| Sacramento Self-Help Housing, Renters Helpline – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$14,252.23 |
| Senior Center of Elk Grove – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$11,772.42 |
| Uplift Elk Grove – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$5,000 |
| Elk Grove HART, Motel Vouchers – CV3 | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$62,500 |
| Meals on Wheels by ACC – CV3 | Maintain or improve access to public services | Build Healthy Communities | CDBG-CV: \$86,859.90 |
| Elk Grove HART, Motel Vouchers - CV | Address or prevent homelessness | Build Healthy Communities | CDBG-CV: \$170,000 <u>135,138</u> |
| <u>Homeless Shelter Operations</u> | <u>Address or prevent homelessness</u> | <u>Build Healthy Communities</u> | <u>CDBG-CV: \$610,280</u> |

Amendment No. 5 - Attachment E
Resolution
Public Notices and Public Comment

CITY OF ELK GROVE – CITY COUNCIL NOTICE OF PUBLIC HEARING

Dated: August 23, 2024

NOTICE is hereby given that on **September 25, 2024**, at **6:00 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Elk Grove (the “City”) will hold a Public Hearing at the **Elk Grove City Hall, located at 8400 Laguna Palms Way, Elk Grove**, to consider the following action:

ADOPTION OF AMENDMENT NO. 5 TO THE COMMUNITY DEVELOPMENT BLOCK GRANT 2019-2020 ACTION PLAN FOR REALLOCATION OF UNSPENT FUNDING

The purpose of this public hearing is to consider adoption of Amendment No. 5 to the Community Development Block Grant (CDBG) 2019-2020 Action Plan (the “Action Plan”) to reallocate unspent coronavirus (CDBG-CV) funding. The Action Plan describes the CDBG programs and activities the City expects to undertake with 2019-2020 fiscal year funding including CDBG-CV allocations. This amendment is being proposed to reallocate approximately \$610,000 in unspent CDBG-CV funding from the US Department of Housing and Urban Development (HUD). This funding, approved federally as a part of the CARES Act, is intended to help jurisdictions prevent, prepare for, and respond to coronavirus. The City plans to use these funds for shelter operations for residents experiencing homelessness.

The release of this notice is one of the City’s activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to the 2019-2020 Action Plan Amendment No. 5.

The public review and comment period for the draft amendment to the Action Plan will begin August 26, 2024 and will end September 25, 2024. The City of Elk Grove City Council will consider adoption of the amendment and provide an additional opportunity for public comment at their September 25, 2024 meeting.

The draft amendment to the Action Plan will be available for public review on the City’s website at www.elkgrovecity.org/cdbg and at the following locations: Elk Grove City Hall, 8401 Laguna Palms Way and Elk Grove Public Library, 8900 Elk Grove Boulevard; Franklin Public Library, 10055 Franklin High Road; and the Senior Center of Elk Grove, 8230 Civic Center Drive. Copies will be made available upon request and are free of charge. To request a copy please contact the Housing and Public Services Division at (916) 478-2254 or housing@elkgrovecity.org.

The City of Elk Grove encourages interested parties to participate in public meetings and comment on the issues being discussed. If you wish to provide testimony but are unable to participate in the meeting, you may submit written comments to the City Clerk’s office prior to the time of the hearing and they will be made a part of the public record. Written comments may be filed with the City Clerk, City of Elk Grove, 8401 Laguna Palms Way, Elk Grove, CA 95758.

Public comment on all aspects of the City’s CDBG program is welcome and may also be submitted prior to the meeting by mail to Sarah Bontrager, Housing and Public Services Manager, 8401 Laguna Palms Way, Elk Grove, CA 95758 or by phone/email at (916) 627-3209 or sbontrager@elkgrovecity.org.

The live meeting can be viewed via the City’s website at http://www.elkgrovecity.org/city_hall/city_government/live__archived_broadcasts.

If you need translation services for languages other than English, please call 916.478.2254 for assistance.

- Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, por favor llamar al 916.478.2254 para asistencia.
- Vietnamese: Nếu bạn cần dịch vụ thông dịch cho các ngôn ngữ khác ngoài tiếng Anh, xin vui lòng gọi 916.478.2254 để được trợ giúp.
- Tagalog: Kung nangangailangan po ng tulong o interpretasyon sa ibang wika liban sa inglés, tumawag lang po sa 916.478.2254.
- Chinese: 若你需要中文翻譯服務，請來電 916.478.2254 接受協助

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, if you wish to challenge in court any of the above decisions (including planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (916) 478-3635. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.