

## Red Light Camera Damage Protocol

### **513.1 PURPOSE AND SCOPE**

This directive describes how personnel should proceed when they become aware any of damage to any of the City's red light cameras.

### **513.2 FIELD PERSONNEL RESPONSIBILITIES**

Officers responding to collisions involving red light photo enforcement equipment or who become aware of damage to such equipment will treat the scene similar to a collision involving a damaged signal light or other City property. Once the scene is stabilized, make contact with dispatch for a call-out of necessary repair personnel.

If the camera equipment is detached either during the incident or during repair, the investigating officer will accompany the repair person and the camera equipment to the Police Fleet Facility where the equipment will be safely stored.

Any incident reports will be completed and forwarded to the attention of the Red Light Enforcement Officer.

### **513.3 DISPATCH PERSONNEL RESPONSIBILITIES**

When notified of damage to Red Light Enforcement equipment, Dispatch personnel will have appropriate Public Works personnel respond to disconnect any exposed wires and remove the damaged photo enforcement equipment if necessary. If a field unit is not already involved in the event, one will be sent to stand-by with the repair person and camera equipment.

### **513.4 PHOTO ENFORCEMENT COORDINATOR RESPONSIBILITIES**

The Photo Enforcement Program Coordinator will contact Redflex Traffic Systems and make arrangements for the re-installation of the equipment and retrieval of the existing camera system components.